



NOTICE INVITING E-TENDER
(Tender ID : 2024_AAI_191473_1)

1. Item rate e-tenders are invited through the e-tendering CPP portal by **Asstt. General Manager (E-E), Airports Authority of India, LBSI Airport, Varanasi - 221006** on behalf of Chairman, AAI from the eligible contractors for the work of **“Annual Operation & Maintenance of E & M installations including AMC of 1.2 MWp Solar Plant, Operational Area, ATC Tower cum Technical Block, AAI residential colony etc. at LBSI Airport Varanasi (2024-26).”** at an estimated cost of **Rs. 2,91,08,827.00 (excluding GST)** with period of completion **24 (Twenty-Four) Months.**

The tendering process is online at CPP-portal URL address **https://etenders.gov.in/eprocure/app** or **www.aai.aero**. Prospective tenderers may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal **https://etenders.gov.in/eprocure/app** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path **aai.aero/tender/e-tender/help desk support**.

- (i) For any technical related queries please call the Helpdesk. The 24x7 Help Desk details are as below:

Tel: 0120-4001002, 0120-4001005, 0120-6277787

Email: support-eproc@nic.in.

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08:00 hrs to 20:00 hrs (Mon-Sat)-
011-24632950, Ext-3512(Six Lines), E-Mail: **eprochelp@aai.aero**
- (iii) 09:30 hrs to 18:00 hrs (Mon-Fri)-
011-24632950 Ext-3523, E-Mail: **etendersupport@aai.aero**,
sanjeevkumar@aai.aero.
- (iv) 09:30 hrs to 18:00 hrs (Mon-Fri)-
011-24657900, E-Mail: **gmitchq@aai.aero**

Tender processing fee of **Rs.1180/- (i/c GST), non-refundable** will be required to be paid online on CPP portal only.

Earnest Money Deposit (**EMD**) of **Rs. 5,82,177.00** will be required to be paid online on CPP portal only.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the Tenderer as per the following schedule:

<u>CRITICAL DATA SHEET</u>	
Publishing Date	Date 15.03.2024
Bid Document Download / Sale Start Date (Next Day of Publishing Date)	Date 16.03.2024 from 0930 hrs.
Clarification Start Date	Date 16.03.2024 from 0930 hrs.
Clarification End Date	Date 22.03.2024 up to 1200 hrs.
Bid Submission Start Date	Date 16.03.2024 from 0930 hrs.
Bid Submission End Date	Date 08.04.2024 up to 1500 hrs.
Bid Opening Date (Envelope-I)	Date 09.04.2024 at 1500 hrs.
Bid Opening Date (Envelope-II)	Date 22.04.2024
Tender processing fee	<u>Rs.1180/- (i/c GST), non-refundable</u> will be required to be paid online on CPP portal only
Earnest Money Deposit	<u>Rs. 5,82,177.00</u> will be required to be paid online on CPP portal only

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification): Bid Containing following:

(A) Tender processing fee & EMD:

Scanned copy of Tender Processing Fee & Earnest Money Deposit (**EMD**) paid through payment gateway on CPP portal, through Net Banking (SBI & other banks) & NEFT/RTGS payment gateway integrated/ mapped with CPP Portal.

(B) Technical Bid containing the following:

- (i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions. (As per Annexure-I/Page-PR-1).
- (ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- (iii) Scanned copy of 'Undertaking' regarding Blacklisting/Debarment (as per Annexure-II/page-PR-2) on Company's letterhead.
- (iv) Scanned copy of Form-A-details of similar works completed during last seven years with completion certificate issued by client (as per Form-A/page-PR-3).

- (v) Scanned copy of Form-B-Financial Information (as per Form-B/page-PR-4) and clause 13 of eNIT.
- (vi) Scanned copy of Form-C-Net Worth (as per Form-C/page-PR-5) and clause 13 of eNIT.
- (vii) **Bidders other than propriety firm** shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.

- (viii) Scanned copy of Tools and Plant Undertaking (as per Annexure-III/page-PR-8) on Company's letterhead.
- (ix) Scanned copy of UNDERTAKING FROM FOREIGN /INDIAN PARENT / PRINCIPAL COMPANY / FIRM (As per Annexure-IV/Page-PR-9-10) and all other related documents required as per clause 3 e-NIT page – 5 & 6 below (**IF APPLICABLE**).
- (x) Affidavit of minimum wages on Rs. 100/- stamp paper (as per page-PR-6).
- (xi) EPF & ESIC Registration Certificate
- (xii) Should possess valid electrical contractor license.
- (xiii) PQ Performa duly filled.
- (xiv) Scanned copy of Security Clearance Procedure Undertaking (as per Annexure-V/page-PR-11) on Company's letterhead.

(C)Qualifying requirements of contractor / tenderers containing the following:

- (i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 58,21,766.00** or two works, each of **Rs. 72,77,207.00** or one work of **Rs. 1,16,43,531.00** in single contract of similar nature of **“Operation and Maintenance of Airport Ground Light Facilities (GLF) system including other Electrical & Mechanical installations in the airport”** during last seven years during **last seven years ending last day of month previous to the one in which tenders are invited**. The details of similar works completed during last seven years in the given format-**Form-A** with supporting documents issued by client.

Note:

- A. The experience certificate of works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST taxes) to make it at par with experience certificates of post GST era but excluding GST.

- B. The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, the works experience may be counted for the value of work for a completed one year on pro-rata basis to prequalify agency that has completed one year of AMC but work is still not completed due to longer period of AMC.
- C. Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:
- (a) Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.
 - (b) Payments received by second agency should be reflected in TDS certificates.
- D. Experience gained in composite works for the specialized nature of works (List of Specialized Items / Jobs/ Works are mentioned at Para 35.3 of AAI Works Manual) were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor.
- In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of bid.

Client certificate for experience should **show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.**

Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against work and TDS amount for the work.

- (ii) Should have annualized average financial turnover of **Rs. 43,66,324.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the

application. Tenderer showing continuous losses for the last three years in the balance sheet shall be summarily rejected.

(iii) The tenderer should have minimum net worth of **Rs. 21,83,162.00** issued by certified Chartered Accountant (as per page-PR-5).

3. If any foreign / Indian subsidiary company / firm of foreign / Indian principal company / firm, having functioning in the relevant field, participates in the tendering process and claims the experience in specific field of another foreign / Indian subsidiary company / firm of the same foreign / Indian principal company / firm or on the basis of experience of foreign / Indian principal company / firm, the bidding foreign / Indian subsidiary company / firm on the basis of such experience shall be qualified and considered for further evaluation in the tendering process subject to submission of :

- i) Documentary evidence which proves that both the foreign / Indian companies / firms are indeed 100% wholly owned subsidiaries or branch of the same foreign / Indian principal company / firm.
- ii) An undertaking from the foreign / Indian principal company / firm that they will provide all required technical support, technical know-how and will take full responsibility and liability of bidding foreign / Indian subsidiary company / firm or branch till the successful completion of project including defects liability / warrantee / guarantee period as per Annexure - IV.
- iii) Balance sheet showing equity holdings or certificate by the company Chartered Accountant / Auditor of foreign / Indian principal company / firm showing equity holding patterns between the foreign / Indian principal company / firm and their wholly owned foreign / Indian subsidiary companies / firms or a duly notarized certificate by the foreign / Indian principal company / firm that company(ies) / firm (s) are their wholly owned subsidiary(ies) / branch(es) and subsidiary company / branch may be allowed to participate in the AAI tender.
- iv) Consolidated Audited Balance Sheet of foreign / Indian Principal company / firm.
- v) Foreign / Indian principal company / firm shall also undertake that the said work experience credentials have not been used by any of their other foreign / Indian subsidiary company / firm or by them, i.e., the principal company / firm itself for the same tender.
- vi) In case above statement / undertaking under above para (v) is found violated, the application of company / firm tenderer, who had submitted the work experience credentials of other foreign / Indian subsidiary / principal company / firm along with required undertaking from their

foreign / Indian principal company / firm (as per Annexure-IV/page-PR-9-10). as well as the applications of the foreign / Indian principal company / firm & it's other foreign / Indian subsidiary(ies) for the same tender shall be summarily rejected and their entire EMD amounts shall be forfeited.

Scanned copy of all the Document of Envelope-I mentioned above shall be submitted on the CPP portal.

Refund of EMD:

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on CPP portal by bid Manager.

Envelope-II: - (Financial Bid): The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Tenderers. Tenderers are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Tenderers). No other cells should be changed. Once the details have been completed, the Tenderers should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

4. Bid Submission:

The tenderer shall submit their application only at CPP portal: **<https://etenders.gov.in/eprocure/app>**. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website **<https://entenders.gov.in/eprocure/app>**, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be

completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

7. **Bids Opening Process is as below:**

Envelope-I: (Tender processing fee, EMD, Technical bid and Pre-qualification) :

Envelope-I containing document as per Para 2(A), (B) and (C) (uploaded by the tenders) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bid will be intimated to the tenderers through CPP portal.

Envelope-II: (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
9. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and unusually poor and has been issued letter of restrain / Temporary / Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the Tenderer.**

- b) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**
10. Consortium /JV companies shall not be permitted.
 11. Purchase preference to Central Public sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 12. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up-to-date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work and this work also.
 13. Tenderer have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. **The documents submitted by bidders without UDIN shall not be entertained.**

**Asstt. General Manager (E-E)
AAI, LBSI Airport, Varanasi**

For & on behalf of Chairman, AAI