

**INDIAN OIL CORPORATION LIMITED**

**(BUSINESS DEVELOPMENT)**

<b>EOI Document No</b>	<b>CO-BD/AESD/AE/Empanelment/04</b>
<b>EMPANELMENT AS VENDORS/LSTK CONTRACTORS FOR SOLAR PV PLANTS AT INDIAN OIL LOCATIONS AND RETAIL OUTLETS</b>	

**NOTICE INVITING EXPRESSION OF INTEREST**

**FOR**

**EMPANELMENT AS VENDORS/LSTK CONTRACTORS FOR SOLAR PV PLANTS AT  
INDIAN OIL LOCATIONS AND RETAIL OUTLETS**

**Prepared and Issued By:**

**Alternate Energy & Sustainable Development Deptt.**

**Indian Oil Corporation Limited**

**Business Development**

**New Delhi**

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**INTRODUCTION:**

Indian Oil Corporation Limited (IOCL), the largest commercial undertaking in India, is engaged in the business of refining, transportation and marketing the Petroleum products. IOCL, India's largest refining & marketing player is a Fortune "Global 500" company.

IOCL aims to utilize available rooftops and spare land at various locations spread all over India for installation of Solar Photo Voltaic (SPV) Plants and maximize production and utilization of Renewable Energy through these SPV Plants.

The objective of inviting applications (defined hereinafter) in accordance with this Expression of Interest Document, hereinafter referred to as EoI Document is to empanel Vendors/LSTK Contractors under different categories/regions for installation of SPV Plants at various locations spread all over India, as per the requirements.

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**BRIEF SCOPE OF WORK :**

Tender shall be called by individual locations/ state offices/ regional offices of IOCL across India/ in States/Union Territories of Respective Category/Regions (as defined in clause no 2.0) for installation of Solar PV Plant at the respective location/ multiple locations within respective territory as per the requirement and bids shall be invited from Empanelled Vendors/LSTK Contractors for Solar PV (SPV) Plants of following categories/capacities:

Category	Capacity
Category-I (Critical & Non-Critical Jobs <b>Both</b> ) (Northern/Southern/Eastern/ Western)	Capacity up to 50 kWp
Category-II (Critical & Non-Critical Jobs <b>Both</b> ) (All India)	Capacity above 50 kWp and upto 500 kWp
Category-I (Non-Critical Jobs <b>Only</b> ) (Northern/Southern/Eastern/ Western)	Capacity up to 50 kWp
Category-II (Non-Critical Jobs <b>Only</b> ) (Northern/Southern/Eastern/ Western)	Capacity above 50 kWp and upto 500 kWp

States/Union Territories in different Regions of Category-I (Critical & Non-Critical Jobs **Both**) & Category-I & II (Non-critical Jobs **Only**) are as below:

**East:** Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Sikkim, Tripura, West Bengal, Andaman & Nicobar

**North:** Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttar Pradesh, Uttarakhand, Jammu & Kashmir, Ladakh, Chandigarh, Delhi

**South:** Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Telangana, Puducherry

**West:** Chhattisgarh, Goa, Gujarat, Madhya Pradesh, Maharashtra, Dadra & Nagar Haveli, Daman & Diu, Lakshadweep

**3****OBLIGATION OF EMPANELLED VENDORS/LSTK CONTRACTORS AFTER EMPANELMENT**

After successful empanelment with IOCL, in case of non-participation by empanelled vendors in limited tender(s) floated by IndianOil, the said empanelled vendors may be de- listed from the list of empanelled vendors.

**4****PROCESSING FEES:**

Applicant must submit a non-refundable Processing Fee of following amount with application:

Category	Category I (Critical & Non-Critical Jobs both)	Category II (Critical & Non-Critical Jobs both)	Non-Critical Jobs only
Processing Fees* (Rs)	10,000/- for each applied region	20,000/-	Nil

\*Applicants falling under any of the following category are exempted from payment of Processing Fees:

- 1) Applicants registered under MSME Act 2006 (erstwhile NSIC registered parties).
- 2) Applicants who are Central/State PSUs or JVs of IOCL.
- 3) Applicants recognized as Start-ups by Department for Promotion of Industry and Internal Trade (DPIIT).

**5****BRIEF ELIGIBILITY CRITERIA**

1. Applicant (Individual/Partnership Firm) / Applicant Company must have:

- PAN and GSTIN
- Provident Fund (PF) Registration
- Certificate of Incorporation from Registrar of Companies in case applicant is a Company
- Company must have Registered Partnership Deed in case applicant is a partnership firm

Self attested copy of documents mentioned below must be submitted along with application as documentary evidence irrespective of the category:

- a) GSTIN Registration
  - b) PAN Card
  - c) Certificate of Incorporation from Registrar of Companies in case applicant is a Company
  - d) Registered Partnership Deed in case applicant is a partnership firm
  - e) Provident Fund (PF) Registration Certificate along with Annexure-9
2. The annual turnover of the Applicant (Individual/Partnership) / Applicant Company during any of the last three preceding financial years must be equal to or more than the amount given below. In

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case the EOI publication date is within 09 (nine) months from close date of preceding financial /accounting year, the Applicant can submit the balance sheets of any of the previous three preceding years (excluding the immediate preceding year), if the balance sheet of immediate preceding year is not available

Category: <u>Critical &amp; Non-Critical Jobs Both</u>	I	II
Annual turnover (Rs Lakhs) of the Applicant (Individual/Partnership) / Applicant Company	22	159

For MSEs, 15% relaxation and for start-ups, 100% relaxation on annual turnover criteria shall be considered, subject to meeting the quality and technical specification of the EoI and submission of relevant documents mentioned in Clause no 5.8.

Start-ups & MSEs availing the said relaxation shall be empanelled under “Non-Critical Jobs Only” category.

3. Applicant (Individual/Partnership) / Applicant Company must have successfully installed and commissioned at least following cumulative capacity of Solar Plant(s) in India during last three years ending on last day of the month immediately previous to the month in which the last date of bid submission falls (in case of extended bid submission date, original bid submission date shall be considered) shall be considered as below:

Category: Critical & Non-Critical Jobs Both	I	II
Minimum cumulative capacity of installed and commissioned Solar Plant(s) required (in kWp)	150	1500

For MSEs, 15% relaxation and for start-ups, 100% relaxation on annual turnover criteria shall be considered, subject to meeting the quality and technical specification of the EoI and submission of relevant documents mentioned in Clause no 5.8.

Start-ups & MSEs availing the said relaxation shall be empanelled under “Non-Critical Jobs Only” category.

4. Applicant (Individual/Partnership) / Applicant Company must have successfully completed at least following minimum numbers and/or capacities of similar work(s) in India during last three preceding years ending on last day of the month immediately previous to the month in which the last date of bid submission falls (in case of extended bid submission date, original bid submission date shall be considered) shall be considered as below:

<b>Minimum number and/or capacities of completed similar work(s) for Category-I</b>
Minimum 1 similar work of capacity of atleast 25 kWp <b>or</b> Minimum 2 similar works of capacity of atleast 20 kWp <b>or</b> Minimum 3 similar works of capacity of atleast 15 kWp <b>or</b> Minimum 15 similar works of capacity of atleast 3 kWp
<b>Minimum number and/or capacities of completed similar work(s) for Category- II</b>
Minimum 1 similar work of capacity of atleast 250 kWp

or  
Minimum 2 similar works of capacity of atleast 200 kWp  
or  
Minimum 3 similar works of capacity of atleast 150 kWp  
or  
Minimum 6 similar works of capacity of atleast 50 kWp

For MSEs, 15% relaxation and for start-ups, 100% relaxation on annual turnover criteria shall be considered, subject to meeting the quality and technical specification of the EoI and submission of relevant documents mentioned in Clause no 5.8.

Start-ups & MSEs availing the said relaxation shall be empanelled under “Non-Critical Jobs Only” category.

5. Applicant (Individual/Partnership Firm) / Applicant Company must have at least one no. professional (B.E./B.Tech. or equivalent) in-house including Directors/Partners/Proprietor.

6. **Sales / Service setup criteria for vendors applying for empanelment under Category-I (Critical & Non-Critical Jobs Both) and Non-Critical Jobs Only Category.**

For vendors making application under Category-I (Critical & Non-Critical Jobs **Both**):

Applicant (Individual/Partnership Firm) / Applicant Company must have at least one sales/service setup in any Union Territory or State of Respective Regions of Category-I as mentioned in Clause-2.0.

For Start-ups/MSEs making application under Category-I & II (Non-Critical Jobs **Only**):

Start-up/MSE to submit details of sales/service setup against item 1.15 of Annexure-2. Self-attested copies of a registration certificate of establishment (sales/service office) from a Government agency or local GSTIN Registration must be submitted along with application as documentary evidence.

7. **“Criteria for existing“Empanelled Vendors/LSTK Contractors for Solar PV Plants at IndianOil Locations and Retail Outlets”:**

Applicant (Individual/Partnership) / Applicant Company who are already empanelled with Indian Oil as “Vendors/LSTK Contractors for Solar PV Plants at IndianOil Locations and Retail Outlets” under respective Category/Region:

- a) Must have participated in at least one limited tenders for Solar PV Plant under respective Category/Region at IndianOil Locations in which they are empanelled in which their firm/Company was invited to bid during 1st August 2022 to 31st January 2024
- OR
- b) Must have set up Solar PV Plant in at least 2 Retail Outlets of IndianOil in respective Region of Category-I (Critical & Non-Critical Jobs Both) in which they are empanelled during 1st August 2022 to 31st January 2024.

8. **Annual turnover and prior experience criteria relaxation for Start-ups and MSEs:**

A. For Start-ups, 100% relaxation on annual turnover criteria (Clause no. 5.2 of EOI) and

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	<p>prior experience criteria (Clause no. 5.3 &amp; 5.4 of EOI) and for MSEs, 15% relaxation on annual turnover criteria (Clause no. 5.2 of EOI) and prior experience criteria (Clause no. 5.3 &amp; 5.4 of EOI) shall be considered subject to meeting the quality and technical specification of the EoI.</p> <p>B. Start-ups/MSEs availing the above relaxation shall empanelled under Category-I &amp; II (<b>Non-Critical Jobs Only</b>) category.</p> <p>C. To establish the quality and technical specification of the EoI, following documents to be mandatorily uploaded along with other bidding documents as per checklist for bid submission:</p> <p>i. A start-up company to submit valid certificate of recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce &amp; Industry, Govt. of India.</p> <p>ii. MSE to submit valid MSE certificate registered under MSME Act 2006.</p> <p>iii. One Director/Partner/Proprietor should have minimum three years of experience related to work experience mentioned in Eligibility Criteria of EoI document and his/her base date of Directorship/Partnership/Proprietorship shall be before the date of this EoI. Credentials (CV/Resume) of Director/Partner/Proprietor are required to be submitted to assess the quality, commitment and technical capabilities of the Startup/MSE Company to qualify for this EoI.</p> <p>iv. Nature of the business as mentioned in Start-up certificate must be related to solar power plant installation services.</p>	
<b>6</b>	<b>EOI DOWNLOAD SCHEDULE</b>	<b>10.04.2024 (15:00 Hours)</b>
<b>7</b>	<b>LAST DATE &amp; TIME OF SUBMISSION OF EOI</b>	<b>08.05.2024 (15:00 Hours)</b>
<b>8</b>	<b>SUBMISSION OF EOI</b>	The EOI complete in all respect should be submitted only through online portal ( <a href="https://iocletenders.nic.in/nicgep/app">https://iocletenders.nic.in/nicgep/app</a> );
<b>9</b>	<b>EMPANELEMENT VALIDITY</b>	<p>Empanelment of Vendors/LSTK Contractors shall be valid for 24 months from date of empanelment.</p> <p>The validity of existing empanelled parties, who will not participate in this fresh empanelment process, shall remain unchanged and shall be delisted from the list of empanelled parties after expiry of the existing validity mentioned on <a href="https://www.iocl.com/suppliers-notices">https://www.iocl.com/suppliers-notices</a>.</p>
<b>10</b>	<b>PRE BID MEETING/ CLARIFICATIONS</b>	<p><b>16.04.2024 at 15:00 HRS. (IST) via Web Mode</b></p> <p>Web Mode:</p> <p>The Pre-bid meeting shall be held through online mode with all intending &amp; interested bidders.</p> <p>Interested bidders, who would like to join pre bid meeting shall get joining link &amp; credential through email. Interested bidders are required to kindly submit their request for web link along with their <b>queries</b> (if any) to the Tender Inviting Authority latest by <b>17:00 HRS of 16.04.2024</b> through e-mail.</p>

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		Details of contact persons are as below: Shri Aditya Kumar, Assistant Manager (AE), Email ID: <a href="mailto:kumaraditya@indianoil.in">kumaraditya@indianoil.in</a> Ph : 011-23247688
<b>11</b>	<b>CONTACT PERSON DETAILS FOR CLARIFICATIONS</b>	1). Aditya Kumar, Assistant Manager (AE) Phone: 011-23247688 E-mail: <a href="mailto:kumaraditya@indianoil.in">kumaraditya@indianoil.in</a>  2). Sumit Shukla, Assistant Manager (AE) Phone: 011-23247686 E-mail: <a href="mailto:shuklas4@indianoil.in">shuklas4@indianoil.in</a>  3). Sajal, Manager (AE) Phone: 011-23247684 E-mail: <a href="mailto:sajal@indianoil.in">sajal@indianoil.in</a>

For details of complete EoI, Applicant (Individual/Partnership Firm) / Applicant Company must refer to IndianOil website (<https://iocletenders.nic.in/nicgep/app>);

All revisions, time extensions, clarifications, Amendments, Corrigendum (if any) etc. to the EOI will be hosted on <https://iocletenders.nic.in/nicgep/app>. Applicant (Individual/Partnership Firm) / Applicant Company should regularly visit this website to keep themselves updated.