



Basic Information Of Tender		
RFQ Number	5100019968	
Title	S/I/TESTING&COMMSNG OF SOLARPANEL-WITHLITHIUM ION	
Description	SUP INSTLN TESTING AND COMMISSIONING OF SOLAR PANEL WITH LITHIUM ION AT COCO OUTLETS -SUPA WALUJ AND HARSUL	
Tender Type	Limited	
Tender Scope	Domestic	
Bid Type	Two Bid	
Evaluation Criteria	Overall L1 for all items	
Tender Due Date & Time	11-Apr-2025 12:00	
Reverse Auction Applicable	No	
Pre Bid Conference Start Date & Time		
Pre Bid Conference End Date & Time		
Queries Start Date & Time	27-Mar-2025 11:00	
Queries End Date & Time	08-Apr-2025 11:00	
Un Priced Bid Open Date & Time	11-Apr-2025 12:01	
Purchase Deptt.	AURANGABAD RET RO	
TF/EMD Drop Box Address	NA	
Tender Description	PLEASE QUOTE YOUR COMPETITIVE RATES FOR SUPPLY INSTALLATION TESTING AND COMMISSIONING OF SOLAR PANELS ALONGWITH LITHIUM ION BATTERIES AT COCO OUTLETS1.COCO SUPA2.COCO WALUJ AND3.COCO HARSUL DUE DATE - 11.04.2025SOR FINANCIAL LIMIT -100 LAKHSGST EXTRA AS APPLICABLE	
Notice Inviting Tender		
Currency Type	Tender Fee	EMD
INR	0	0

Delivery Terms - Free to Destination location unless specified otherwise. Validity of offer - 90 days from the initial or extended Due Date for submission of Tender whichever is later unless specified otherwise. Liquidated Damages/Price Reduction clause accepted unless specified otherwise.

In case bidder does not deviate from the standard offer validity in on line deviation form, bids offer validity shall be considered as mentioned above.

In case a Revised priced bid is initiated for this tender, at a later date (eg Technical evaluation stage etc), it shall be incumbent upon the bidder to submit revised bids for the specified items/entire tender. In the absence of revised bids from the bidder within specified time period, the original bid submitted by the bidder shall not be considered for evaluation.

Organization reserves the right to reveal the contents of the bid documents submitted by the vendor during the witness bid opening process as per prevailing policy of the corporation.

Please quote all the taxes, if applicable, only in percentage terms and not in Per unit(Amount) basis. The Per unit option is provided only to quote for extras like Loading charges, packing charges, TPI charges etc. In case, it is found that you have quoted taxes in amount basis, your bid may be liable for rejection.



Line Details Of Tender							
Srl. No.	Line Description	Ship To Location	UOM	Schedule Rate	HSN Code	Location GSTIN	Mandatory
SOLAR PANELS COCO OUTLETS				Mandatory: Yes			
1	SOLAR PLANT -EPC SOLAR ROOFTOP PLANT	7023-AURANGABAD RETAIL RO	Each	2280420		27AAACH1118B1ZC	Yes
DESCRIPTION => DESIGN, ENGINEERING, PROCUREMENT & SUPPLY AT SITE OF ALL THE ITEMS REQUIRED FOR THE INSTALLATION & COMMISSIONING OF AC ROOF TOP SOLAR PV PLANT AS PER THE TENDER TERMS AND CONDITIONS. IT ALSO INCLUDES OBTAINING ALL REQUIRED APPROVAL / CLEARANCE FROM RELEVANT NODAL AGENCIES/AUTHORITIES.							
2	BATTERY CHARGER,REDUNDANT	7023-AURANGABAD RETAIL RO	Each	648000		27AAACH1118B1ZC	Yes
DESCRIPTION => BATTERY CHARGER; TYPE:FLOAT CUM BOOST REDUNDANT; VOLTAGE,RATED:48 VDC; CURRENT RATING: 70 A, TECHNICAL SPECIFICATION MENTIONED IN ATTACHMENT-II TO SV-10 OF VVSPL							
3	SOLAR PLANT -EPC SOLAR ROOFTOP PLANT	7023-AURANGABAD RETAIL RO	Each	1984230		27AAACH1118B1ZC	Yes
DESCRIPTION => DESIGN, ENGINEERING, PROCUREMENT & SUPPLY AT SITE OF ALL THE ITEMS REQUIRED FOR THE INSTALLATION & COMMISSIONING OF AC ROOF TOP SOLAR PV PLANT AS PER THE TENDER TERMS AND CONDITIONS. IT ALSO INCLUDES OBTAINING ALL REQUIRED APPROVAL / CLEARANCE FROM RELEVANT NODAL AGENCIES/AUTHORITIES.							
4	BATTERY CHARGER,REDUNDANT	7023-AURANGABAD RETAIL RO	Each	486000		27AAACH1118B1ZC	Yes
DESCRIPTION => BATTERY CHARGER; TYPE:FLOAT CUM BOOST REDUNDANT; VOLTAGE,RATED:48 VDC; CURRENT RATING: 70 A, TECHNICAL SPECIFICATION MENTIONED IN ATTACHMENT-II TO SV-10 OF VVSPL							
5	SOLAR PLANT -EPC SOLAR ROOFTOP PLANT	7023-AURANGABAD RETAIL RO	Each	2596860		27AAACH1118B1ZC	Yes
DESCRIPTION => DESIGN, ENGINEERING, PROCUREMENT & SUPPLY AT SITE OF ALL THE ITEMS REQUIRED FOR THE INSTALLATION & COMMISSIONING OF AC ROOF TOP SOLAR PV PLANT AS PER THE TENDER TERMS AND CONDITIONS. IT ALSO INCLUDES OBTAINING ALL REQUIRED APPROVAL / CLEARANCE FROM RELEVANT NODAL AGENCIES/AUTHORITIES.							
6	BATTERY CHARGER,REDUNDANT	7023-AURANGABAD RETAIL RO	Each	810000		27AAACH1118B1ZC	Yes
DESCRIPTION => BATTERY CHARGER; TYPE:FLOAT CUM BOOST REDUNDANT; VOLTAGE,RATED:48 VDC; CURRENT RATING: 70 A, TECHNICAL SPECIFICATION MENTIONED IN ATTACHMENT-II TO SV-10 OF VVSPL							

Tender No. : 2400019968-HB-07023 (RFQ No. 5100019968)



Tender Published On : 26-Mar-2025 16:04

Integrity Pact				
Sl.No.	Description	Attached File	Set Value	Supporting Doc. Req'd
1	Integrity Pact	integritypact.pdf	-	No

Integrity Pact is attached separately.



TENDER ATTACHMENTS

Sl.No.	Description	Attached File	Set Value	Supporting Doc. Req'd
1	INSTRUCTIONS	1 - Annexure I - Instruction.pdf	-	No
2	TIPS FOR BID SUBMISSION	1A - Tips for successful bid submission.pdf	-	No
3	TENDER DECLARATION	2 - ANNEXURE II - TENDERER DECLARATION.pdf	-	No
4	ORGANISATION DETAILS	3 - ANNEXURE III - ORGANISATIONAL DATA.pdf	-	No
5	GTC WORKS CONTRACT	5 - Ann V - GTC - Works Contract.pdf	-	No
6	GST WC	5 -1 - GST WC.pdf	-	No
7	BALCKLISTING	10 - ANNEXURE X - BLACKLISTING.pdf	-	No
8	SC ST DECLARATION	11 - ANNEXURE XI- SC ST DECLARATION.pdf	-	No
9	TENDER CLAUSE ON GST	14 - Tender clause on GST.pdf	-	No
10	GST DECLARATION	15 - GST Declaration.pdf	-	No
11	GST ORGANISATION DETAILS	16 - GST Org Details.PDF	-	No
12	HOLIDAY LISTING	Holiday Listing.pdf	-	No
13	INSPECTION AND SAFETY	Inspection and Safety.pdf	-	No
14	PENALTIES NONCOMPLIANCES	PENALTIES NON COMPLIANCES.pdf	-	No
15	SAFETY PAREAMETERS PENALTY	SAFETY PRAMETERS PENALTY.pdf	-	No
16	SFMS BG PROCESS NOTE	SFMS BG Process Note.pdf	-	No
17	TENDER DECLARATION		-	Mandatory
18	ORGANISATION DETAILS		-	Mandatory
19	BLACKLISTING		-	Mandatory
20	SC ST DECLARATION		-	Mandatory
21	MSME DECLARATION		-	Mandatory
22	GSTR 1 FILING ACKNOWLEDGEMENT		-	Mandatory
23	GSTR 3 FILING ACKNOWLEDGEMENT		-	Mandatory
24	GST DECLARATION		-	Mandatory
25	GST ORGANISATION DETAILS		-	Mandatory
26	HOLIDAY LISTING		-	Mandatory

INSTRUCTIONS

1. Tender to be submitted only in on line at website <https://etender.hpcl.co.in/> by the tender due date / time as specified in the tender. Late / delayed tenders submitted on line after the due date and time, for whatsoever reasons will not be considered. The Server Date & Time as appearing on the website <https://etender.hpcl.co.in/> shall only be considered for the cut-off date and time for receipt of tenders. Offers sent through post, telegram, fax, telex, e-mail, courier will not be considered.
2. The Tenderer should study all the Tender Documents carefully and understand the Tender/Contract Conditions, Drawings, Specifications etc., before quoting. If there are any doubts, they should get clarification in writing but this shall not be a justification for submission of late tender or extension of opening date. Tender should be strictly in accordance with Terms & Conditions, Drawings, Specifications.
3. The Tenderer is also expected to know about the availability of water supply, electricity supply, approach road, construction materials as per specifications and any other ancillary facilities since these are to be provided / arranged by contractor (unless otherwise specified) at his cost to execute the works. All the above factors must be taken into account in the rates quoted.
4. The rates are to be offered as 'Percentage Rate' applicable to the entire set of base rates (i.e. against the BASIC schedule of rates furnished by HPCL or the financial limit of the item) mentioned in the tender along with applicable taxes and shall remain firm till the completion of the work.
5. The quoted rates shall be valid for a period of at least 120 days from the date of opening of the Tender. No upward revision of rates will be accepted after opening of the tender. If the Tenderer fails to accept the work order, if placed at his originally quoted rates, or subsequently negotiated rates, as the case may be, the Earnest Money shall be forfeited. Once the quotation is accepted and the Work Order placed on the successful tenderer, the rates shall be valid till the entire work is 100% completed as per the satisfaction of HPCL.

6. This is only a Tender Enquiry and not an order.
7. All communication regarding the tender including queries, if any, and submission of offers shall be done online within the e-Procurement system at website <https://etender.hpcl.co.in/>

8. Two Bid System

Bidders are required to submit offer in Two parts, namely “Unpriced” & “Priced”.

9. Validity

Quoted prices shall be valid for a period of 120 days from the due date / extended due date for the placement of order.

10. Bidders shall be required to arrange all resources, including Digital IDs and Internet Connections at their own cost, for participating in online tenders at HPCL e-Procurement site <https://etender.hpcl.co.in/> The vendor would be required to login at <https://etender.hpcl.co.in/> (Internet Explorer 7 or above)

Existing Vendors to login with their 8 digit Vendor Code as User ID and password as issued for “Bill Tracking system”. Alternately password can be collected from the Purchase Officer of the tender originating location.

New Vendors to access, by completing the temporary registration process thru the site at <https://etender.hpcl.co.in/>

HelpDesk: In case of any issue in logging into the site or any issue in Uploading certificate / Bid preparation / Bid submission you may call on this Telephone No: 022-42100111. The help-desk services shall be available from Monday to Saturday, between 10.00AM to 6.00PM only, except Public holidays. In case, the above Phone is unreachable, you may alternately call on the Mobile no. 08108-988-611 but only on the days and time given above.

11. HPCL shall not be responsible for any delays reasons whatsoever in receiving as well as submitting on-line offers, including connectivity issues. HPCL shall not be responsible for any postal or other delays in submitting EMD / tender cost wherever applicable.

12. HPCL will not be responsible for the cost incurred in preparation and submission of bids including the cost of digital certificate, regardless of the conduct of outcome of the bidding process.
13. The bidder shall be fully responsible for the payment of any and all taxes, duties, octroi, rates, cess, levies and statutory payments payable under all or any of the statutes etc. as per clause 7d of General Terms & Conditions of the tender.
14. Request for extension of tender submission due date, if any, received from bidders within 72 hours of tender submission due date / time, shall not be considered.
15. Clarifications sought/ queries received from bidders /vendors/parties on tender, within last five days of bid due date, will not be entertained by HPCL. Please refer query end date / time in tender calendar after which no query posted by bidder shall be considered.
16. Please note that queries related to scope of job, tender specifications, terms & conditions etc. should be submitted on-line only (by logging in at <https://etender.hpcl.co.in/> by the query end date / time specified in the tender consolidated view / NIT view/ tender calendar. The reply of queries sent by bidders/ messages issued by HPCL pertaining to tender shall be available on tender message board. HPCL, at its sole discretion, may not entertain the queries sent by post / fax/ e-mail or through any other mode of communication.
17. List of documents to be uploaded in the system.

Declarations – Delisting, NSIC & Participation

E Mandate etc.,

The tender documents digitally signed and uploaded by the tenderer for the subject tender thru e – procurement portal shall be considered as duly signed by the tenderer.

Tips for successful bid submission in the HPCL e-Procurement platform

As you are aware, HPCL has rolled out an improved e-Procurement platform for floating of tenders and receiving bids. The new system is much simpler and user

friendly compared to the previous system. However, it has been observed in few instances that vendors upload large files as addendum to their bid document and try to submit bid only in the last 2-3 hours from the due date resulting in some of the bids not getting submitted within the due time. The following tips are given below to avoid such pitfalls and help in successful bid submission in the new system:

1. Please start the process of bid preparation well in advance and do not wait for the last moment to get DC validated/prepare the technical response and priced bid. In the current system the process mimics the manual bidding procedure. You have to enter all the necessary technical responses in the form provided (i.e. upload necessary documents like old PO copies, vendor declaration form etc and answer the question) and thereafter generate the technical response pdf document, which is saved in your local machine. In the next form, you have to enter the prices/taxes and generate the priced bid pdf document which is also saved in your local machine. Please note that during this process we are not capturing any data entered by you in the server. These documents have to be digitally signed and uploaded by you. Only after you submit the digitally signed document, the same is stored in the server in encrypted format. The main points are:

- a. You can go to the forms any number of times and generate any number of Technical response pdf and priced bid pdf before you finally submit the same – (however system will allow only for uploading the latest generated document).
- b. You may generate both the documents, digitally sign and keep it ready, in case you want to submit the same only on last day. However, it is recommended, not to wait till the last day as traffic congestion, unforeseen connectivity issue or other aspects may adversely affect your bid submission chances.

2. Please note that the larger your bid size, the lesser are the chances of successful bid submission in the system. This is not for the fact that server cannot receive big files, but for the fact that traffic congestion, connectivity speed, type of connection and other aspects adversely affect the time taken for upload of large files. So it may happen that the session times out before the entire upload is completed. The main points are:

- a. Please keep the size of the bid document within 40-45 MB (max). To keep the size of the bid document low, you must scan all the documents in low resolution, preferably 150- 200 dpi wherein the data should be legible. Further please scan in grayscale and not color to reduce file size.

- b. Whenever there is a requirement to upload supporting documents like old PO copies, or credential document, please focus on the main requirement. If the PO copies are meant to arrive at value of jobs executed, you may scan only the first page (where name of client is given) and last page of the PO (where value of PO) is mentioned. This way you can avoid unnecessarily inflating the size of bid document.
 - c. Pl ensure to upload all such supporting documents in your bid which can have a financial implication while arriving at the net delivered cost as such documents cannot be received at the technical evaluation stage.
3. In case of any doubt regarding the tender, you may raise queries to clarify the same before due date. Please remember that for every tender, the query start date and query end date is specified in the first page of the tender document. You cannot raise any query after the query end date is over, so it makes sense to start the bid preparation process early.
4. And finally, if you have any issue during the bid preparation process, pl get in touch with e-procurement helpdesk at 022-42100111 and seek help. However, you must seek help at least two to three days (min) in advance so that if there is really any issue, we have time to remedy the same. You will realize that, helpdesk can do very little if you are calling up helpdesk on the last day/last hour.

Tips for successful bid submission in the HPCL e-Procurement platform

Thank you, for your interest in bidding for HPCL tender in the E-procurement platform. It is designed to ensure security and confidentiality of bids till bid opening and provide transparency after bid opening.

There have been few instances of vendors are not being able to submit their bids for various reasons. Based on our experience, we have compiled a list of all probable reasons due to which either vendors miss out on submitting their precious bid or end up submitting defective bids. Needless to mention, the most likely reason is attempting bid generation in the last hour. **Thus it is recommended to start the Bid Preparation process well in advance.**

We hope this set of handy tips will help you avoid the usual pitfalls at initial stage and submit a perfect bid smoothly in the platform.

Tip 1:

❖ Ensure to keep System ready in advance

For 1st time users, ensure the below points are taken care

- ✓ Class IIB or Class IIIB digital certificate issued on organization, is in hand.
- ✓ Download Signing Utility for Signing and encryption, from “Utility” tab.
- ✓ Install latest JAVA in local machine.(Mostly pre-installed in all Windows PC).
- ✓ Install Drivers for e-token

Tip 2:

❖ Internet Explorer browser 7 or above – Compatibility mode

- ✓ Remember to work with only **Internet explorer 7** or above browser. Preferably, keep browser in compatibility mode. (IE>>Settings>>Compatibility view settings).
- ✓ DO NOT access site in Google Chrome/Mozilla Firefox or Safari, to avoid issues.

Tip 3:

❖ Start the process in advance. Submit bids in advance, Rates can be revised later

- ✓ Upload the Digital Certificate and get it validated by HPCL in advance.

- ✓ DO NOT wait for DC validation, for initiating bid preparation. Generate Technical bid and priced bid file in advance.
- ✓ Keep the supporting document ready in PDF format only.
- ✓ Bids can be submitted once DC validation is completed.

Tip 4:

❖ **EMD submission: EMD should reach to HPCL prior Tender due date.**

- ✓ Submit EMD well in advance through **online (Net banking)** or by way of Demand draft/ Bank Guarantee.
- ✓ While uploading EMD Exemption Certificate (for MSME vendors etc), browse only signed pdf of Exemption certificate.
- ✓ Use online EMD payment option, for faster EMD submission, and EMD refunds.

Tip 5:

❖ **Enter Taxes and Extras in proper format.**

- ✓ Enter taxes ONLY in **percentage** terms and never in “Per Unit” basis.
- ✓ Define various tax elements in **proper sequence** for correct calculation of delivered cost.
- ✓ Only **Extras** like Freight, third party Inspection etc., may be entered in **Per unit** basis.
- ✓ Check total **Derived cost** on screen and in Priced Bid Pdf, before bid submission

Tip 6:

❖ **Simply generate the Technical bid pdf / Price bid pdf. Digitally sign & encrypt. Keep Signed file for records and “encrypted” file for submission.**

- ✓ DO NOT browse signed PDF while filling responses.
- ✓ It is NOT required to take a print of the Tender Document.
- ✓ It is NOT required to physically sign on all pages of the tender file.
- ✓ It is NOT required to scan the signed tender document and upload the same.
- ✓ DO NOT quote zero rate, in case you do not want to quote for optional items.

Tip 7:

❖ **Save the work by working on Tab - “Work without attaching doc”. Esp., in tender having more than 50 items.**

- ✓ Option for saving work is available only in “Work without attaching doc” tab.

- ✓ Enter all the necessary technical responses in the form provided and click on “Save work on local machine” button for saving the “XML” file.
- ✓ Browse the latest “XML” file only while working on “Update Values from local computer” option.
- ✓ Note: During this process any data entered does not get captured in the server.

Tip 8:

❖ **Always keep “Latest bid” for records.**

- ✓ Technical bid pdf and priced bid pdf can be generated any number of times. Bid may be submitted any number of times.
- ✓ Always remember System will allow Bid submission only for the latest generated document.
- ✓ If bid submitted for more than one time, only latest bid will be considered for evaluation purpose by the system.

Tip 9:

❖ **“REGRET” option for Bid withdrawal.**

- ✓ Option for bid withdrawal is available till tender due date even when the bid is already submitted/ is in preparation stage.
- ✓ Though “regret” is submitted, Bid submission option is available till tender due date.
- ✓ “Regret” will be considered as *submitted response* against the tender.

Tip 10:

❖ **Size of the bid must be less than 45 MB**

- ✓ Keeping bid size small will help in faster Bid submission.
- ✓ The current session out time is 20 minutes. *Must Save work before 20 minutes.*
- ✓ To keep the size of the bid document small,
 - Scan the documents in low resolution, preferably 150-200 dpi where the data should be legible.
 - Scan in grayscale and not in color to reduce file size.
 - For large drawings, scan files in jpeg format and later covert same to pdf format.

Tip 11:

❖ **Raise online “Query” for any technical clarification regarding Tender.**

- ✓ Every tender has query start date and query end date (specified in the first page of the tender document). Query can be raised within this range only.
- ✓ So starting bid preparation in advance will facilitate to raise query and get reply within time.

Tip 12:

❖ **Generate password in advance for Reverse auction event.**

- ✓ To participate in Reverse Auction event, work only on RA link, as below <https://etender.hpcl.co.in/eProcRA/VendorLoginInput.action>
- ✓ Follow the steps given on RA page for password generation.
- ✓ Password generation for RA to be done only with HPCL's "Signing Utility".
- ✓ **Generate password well in advance**

Tip 13:

❖ **HPCL E-Procurement Helpline No: 022 41146666**

- ✓ For any technical queries related to operation of the portal, send mail to eprochelpdesk@mail.hpcl.co.in OR call us at **022-41146666**.
- ✓ The helpdesk support is available 6 days a week from **8 AM to 8 PM** (except public holidays).
- ✓ Must seek help at least two to three days (min) in advance, to avoid last minute disappointment.

Supplementary Section on Bid Submission

The two broad classification of tenders for generating bid document, be it "Pre-qualification bid" or "Technical/ Priced bid are as follows:

1. Low value tender having 20-50 items and limited uploads/questions

For Low value tender, "No of items" where rate is to be entered is very limited and there are less no. of questions, vendors can directly work on Prepare tender >> Generate Technical and Priced bid >> Attach document and generate envelope.

Bid generation and submission

Go to Generate Technical and Priced bid >> Attach Document and Generate envelope.

- a. Fill responses, upload documents (pdf only), give Prices and Taxes etc and click on “Generate technical bid”, followed by “Generate Priced bid”.
- b. Save Technical Bid Envelope and Price bid envelope in local machine.
- c. Check the bid documents for correctness. If found OK, digitally signed and encrypted the file using the “Signing cum encryption” utility.
- d. No provision will be available for saving the work in this option. So for Bid resubmission/any other modification, responses/forms/rates etc have to be entered for all items again.
- e. **Keep “signed” file for records and “encrypted” file for submission**

While this method is very fast for generation of bids, it requires full efforts in redoing same if need arises.

2. **Moderate to high value tender having more than 50 items and other uploads**

For moderate to high value tenders (having more than 50 items), the method mentioned above can be risky as there is no option to save interim work. Further the session out time for application is 20 minutes, which means if “generate bid” button is not clicked within 20 minutes of landing in the page the work done will be lost.

The method for “**Saving work**” is as below:

- a. Click on Prepare tender >> Generate Technical and Priced bid >> “Work without attaching document”. Here enter the rates/ responses etc, except for uploading the documents. Once adequate entries are made click on the tab “Save work on local computer”, show the path and save the file in local machine.
- b. Now click on “Update Values from Local Computer” and show path of the saved file. The rates and responses will get populated till the previous work done.
- c. The saved values can be edited and Rates/response can be filled up for balance items/sections. Again save the work. **Work can be saved as many times as required.**
- d. While updating values from local computer, always browse only latest generated saved work file.

Bid generation and Submission

- a. Once all the rates/responses are finalized, click on the tab “Generate Technical and Priced bid envelope >> Attach doc and generate envelope.
- b. Click on the tab at the bottom of screen “Update value from local computer”.
Remember to upload only the latest generated files.

- c. On uploading “save work” file, all the item rates/ responses will be populated against appropriate section. Also in the same page, browse the documents (pdf only) to be uploaded if any.
- d. After checking entered rates/ response sheet and uploaded supporting documents, click on “Generate technical bid envelope” followed by “Generate Priced bid envelope”.
- e. Save the PDF files of technical and price bid envelope.
- f. Check the pdf document for correctness. If found OK, digitally signed and encrypted the file using the “Signing cum encryption” utility.

Keep “signed” file for records and “encrypted” file for submission.

ANNEXURE – II

DECLARATION OF PARTICULARS

Please furnish the following details

1. Name of the Tenderer:
2. Address - Office:
3. Factory:
4. Tax Registration particulars (GST)
5. Remarks

(Please enter the tax for this under “Taxes and Extras” in the e-bid. The tax value entered under, “ Taxes and Extras ” in the e-bid along with this declaration and as per Price and Evaluation clause under Special Terms & Conditions of the tender shall only be considered for evaluation)

ANNEXURE – III

ORGANISATION DATA TO BE SUBMITTED BY BIDDER WITH TENDER.

NAME OF ORGANISATION	
TYPE OF ORGANISATION & ENTITY DETAILS	
ADDRESS	
PAN	
CONTACT PERSON	
TELEPHONE NUMBERS	
FAX NUMBERS	
E-MAIL ADDRESS	
CELL PHONE NUMBER	

SEAL, SIGNATURE & NAME OF THE TENDERER

**ANNEXURE – 7a
(SPECIMEN)****7a. GENERAL TERMS & CONDITIONS OF WORKS CONTRACT****1 PRELIMINARY**

- 1.1 This is a Contract for execution of job as defined in tender document at the specified location
- 1.2 The tenderer for the abovementioned item of work is the company/ proprietary concern/ individual (as per details & address mentioned in the unpriced bid) and undersigned (digitally) is authorized to submit the bid on behalf of tenderer.
- 1.3 The terms and conditions mentioned hereunder are the terms and conditions of the Contract for the execution of the work mentioned under item 1.1 above.
- 1.4 It is the clear understanding between Hindustan Petroleum Corporation Limited and the tenderer that in case the bid of tenderer is accepted by Hindustan Petroleum Corporation Limited and an intimation to that effect is so issued and also a Procurement Order is on the tenderer this document shall form part of the Contract between the parties and terms and conditions hereunder would govern the parties interest.
- 1.5 Interpretation of Contract Documents: All documents forming part of the Contract are to be taken mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract, the decision of the Owner/Engineer-in-Charge/Site-in-Charge shall be the final and the contractor shall abide by the decision. The decision shall not be arbitrable. Works shown upon the drawings but not mentioned in the specification or described in the specifications without being shown on the drawings shall nevertheless be deemed to be included in the same manner as if they are shown in the drawings and described in the specifications.
- 1.6 Special conditions of Contract : The special conditions of contract, if any provided and whenever and wherever referred to shall be read in conjunction with General Terms and Conditions of contract, specifications, drawings, and any other documents forming part of this contract wherever the context so requires. Notwithstanding the subdivision of the documents into separate sections, parts volumes, every section, part or volume shall be deemed to be supplementary or complementary to each other and shall be read in whole. In case of any misunderstanding arising the same shall be referred to decision of the Owner/ Engineer-in-Charge/Site-in-Charge and their decision shall be final and binding and the decision shall not be arbitrable.

It is the clear understanding that wherever it is mentioned that the Contractor shall do/perform a work and/or provide facilities for the performance of the work, the doing or the performance or the providing of the facilities is at the cost and expenses of the Contractor not liable to be paid or reimbursed by the Owner.

2. DEFINITIONS