

## Deptt/Division: C&M

## Dear Sir/Madam,

- 1. Please submit your most competitive offer online as per scope of work and terms & conditions given in bidding documents. Bidding Documents are uploaded.
- 2. These documents are meant for the exclusive purpose of bidding against this package and shall not be transferred, reproduced or otherwise used for purposes other than that for which these are specifically issued.
- 3. The bidder may note that the period during which the bids are under consideration, the bidder and/or their representative or other interested parties are advised to refrain from contacting, by any means, the Employer and/or his employees/representatives, on matters related to the bids under consideration and that if necessary to assist in the examination, evaluation and comparison of bids, the Employer may at its discretion obtain from bidder, clarification on its bid by requesting for such clarifications and response in writing.
- 4. It may please be noted that issuance of bidding documents to a prospective bidder does not construe that such bidder is considered qualified.
- 5. Bids may be submitted before closing date & time mentioned in the tender.

Thanking you,

Yours faithfully, For and on behalf of NTPC Ltd.