

# **TENDER**

**FOR**

**INVITATION OF EXPRESSION OF INTEREST (EOI)**

**FOR**

**PRE-QUALIFICATION OF PROSPECTIVE LSTK BIDDERS**

**FOR**

**SETTING UP ROOF TOP GRID CONNECTED SOLAR PV  
POWER PLANTS**

**AT**

**NANGAL, BATHINDA AND VIJAIPUR UNIT**



**NATIONAL FERTILIZERS LIMITED**

**(A Govt. of India Undertaking)**

**A-11, Sector-24,**

**Noida-201 301,**

**Dist - Gautam Budh Nagar (U.P.)**

**INSTRUCTIONS FOR e- BIDDING**

## 1. Mode of Tendering:

National Fertilizers Limited, Noida (NFL) invites Expression of Interest (EOI) for Pre-qualification of LSTK bidders with respect to setting up Roof Top Grid Connected Solar PV Power Plants at various units of NFL as per details in this EOI.

In this regard, NFL invites offers from LSTK bidders against this EOI through e-tendering system. The EOI & other documents will be posted on website <https://etenders.gov.in/eprocure/app> and [www.nationalfertilizers.com](http://www.nationalfertilizers.com) from where parties will be able to download the EOI for participation in the EOI and submit their documents & bids online.

**The EOI submission, closing and opening of bids will be done electronically and online. No deviation shall be allowed at any stage.**

It is presumed that you can submit your bid and participate in this EOI as per the requirements of the system. However, in case of any help/clarification, you may contact any one of the following:

## a) M/s National Fertilizers Limited-Noida

Mr. Jagmohan Bundela, Sr. Manager (Projects), National Fertilizers Limited, CO Noida, A-11, Sector-24, Noida-201301. Mob: 9599322100 e-mail: <a href="mailto:jbundela@nfl.co.in">jbundela@nfl.co.in</a>	Mr. Amit Kumar Singh Manager (Projects), National Fertilizers Limited, CO Noida, A-11, Sector-24, Noida-201301. Mob. 9530919993 e-mail : <a href="mailto:amit@nfl.co.in">amit@nfl.co.in</a>
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## b) Any queries relating to the process of online bid submission or queries relating to tender Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315

## 2. All the bidders participating in the online e-procurement have to abide by the process involved in the entire workflow of the e-procurement. NFL shall not be responsible for any mistake made by the bidder at the time of bid process.

In case any bidder submits an invalid bid due to any reason including typing mistake / human error, such invalid bid will be disqualified and such bidder shall not be allowed to further participate in that tender. The remaining process shall be completed considering the other valid bids. This shall however, be without any prejudice to NFL's right to debar / de-list (*bidders who submit invalid bids*) from future tenders. Such action, if any, shall be taken at the sole option of NFL.

## 3. It is mandatory for the bidders to use the digital certificate in all their bidding Process.

4. To participate in e tendering of NFL, please refer <https://etenders.gov.in/eprocure/app> for System requirement, Browser configuration, procedures etc.
5. It is the entire responsibility of the bidders to protect their own User ID and Password and keep their digital certificate safe so that is not misused by any other person.
6. Enrolment process in the Tender site
  - a. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment". Enrolment on the Portal is free of charge.
  - b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
  - c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the Portal.
  - d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
  - e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
  - f. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
7. Tender search
  - a) There are various search options built in the Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Portal.
  - b) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Favourites' folder. This would enable the Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
  - c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.
8. Preparation of bids
  - a) Make folders with the name of the tender number so as to identify the folders easily during the bid document uploading.
  - b) File and Folder name should not contain any special characters (&, #, etc) or space in between.
  - c) Download the EOI document in that folder.
  - d) Scan and keep ready Pre-qualification documents like life certificates, PAN etc. if any

- e) Prepare the technical bid document and then convert into PDF
- f) Prepare the BOQ i.e. fill up required figures in the downloaded XLS document. The BOQ file with the same name has to be uploaded while uploading the financial bids. If there is any change in Name it may not get uploaded or give an error.
- g) Keep all the documents in the same folder for the easy bid document upload
- h) The bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. It will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date. For any clarifications with the TIA, the bid no can be used as a reference.

9. Submission of bids

- a. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c. Bidder should submit the EMD as per the instructions specified in the tender document.
- d. If a standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the while colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- e. The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- f. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- g. Any document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers / bid-openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- h. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### 10. Password maintenance

- a. The length of the password should be of 8 to 32 characters
- b. The password should be of any English lowercase and uppercase (a-z and AZ) characters.
- c. The password must contain at least one number between 0-9.
- d. The password must contain at least one special character from these [! @ # \$ ^ \* \_ ~]
- e. Sample password is just like Admin123\$, India2000#, etc.

#### 11. About DSC

- (i) Digital Signature Certificates (DSC) is the digital equivalent (that is electronic format) of physical paper certificates.
- (ii) Like physical documents are signed manually, electronic documents, for example e-forms are required to be signed digitally using a Digital Signature Certificate. Transactions that are done using Internet if signed using a Digital Signature certificate becomes legally valid.
- (iii) Bidders have to procure Class 3 signing certificates only. Only Class 3 is valid for e-tendering purpose.
- (iv) The Certifying Authorities are authorized to issue a Digital Signature Certificate with a validity of one or two years. The maximum period for which the DSC is issued is only two years. On the expiry of the term, the Digital Signature Certificate can be revalidated by paying the fees again.
- (v) Digital Signatures are legally admissible in a Court of Law, as provided under the provisions of IT.
- (vi) Digital Signature Certificate (DSC) is not required by Companies but by individuals. For example the Director or the Authorized signatory signing on behalf of the Company requires a DSC.
- (vii) Each user logs in to the tender site thro' the secured log in by giving the user id/ password allotted during registration & then by giving the password of the DSC. The DSC password will get locked if successively wrong password is given many times.

#### 12. DSC providers for Private firms

A licensed Certifying Authority (CA) issues the digital signature. Certifying Authority (CA) means the authority that has been granted a license to issue a digital signature certificate under Section 24 of the Indian IT-Act 2000.

- i. The vendors like TCS ([www.tcs-ca.tcs.co.in](http://www.tcs-ca.tcs.co.in)), Sify, MTNL, nCode ([dsc@ncodesolutions.com](mailto:dsc@ncodesolutions.com)), e-Mudhra ([www.e-mudhra.com](http://www.e-mudhra.com)) are issuing DSC's for bidders.
- ii. The time taken by Certifying Authorities to issue a DSC may vary from three to seven days.

#### 13. Advantage of "My Space" on Portal

- (i) The bidder can upload Non Sensitive frequently asked documents prior at any point of time once he logs in to the application. These are not encrypted.
- (ii) The can be anything like PAN Certificate, VAT Certificate, Equipment Details, Manpower Details, Copies of Balance Sheet of last few years, Details of quantity of work executed etc.
- (iii) In some cases the TIA might have uploaded a format while in many cases it may just be a scanned copy of the original which needs to be uploaded.
- (iv) This will avoid repeated upload of common documents and also save space and time.

#### 14. System requirements

- (i) Windows XP with latest service pack / Windows 7/ Windows 10
- (ii) Loaded IE 7.0 or above
- (iii) Loaded JRE 1.6 or above
- (iv) Antivirus Software with latest definition.
- (v) Internet connectivity
- (vi) Scanner to scan the documents if required
- (vii) Printer and PDF Creator.

#### 15. Assistance to Bidders

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to tender Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.
- (iii) All the vendors participating in the online e-tendering have to abide by the process involved in the entire workflow of the e-tendering.
- (iv) NFL is not responsible for any mistake made by the vendor at the time of bidding process. In case any vendor submits an invalid bid due to any reason including typing mistake / human error, such invalid bid will be disqualified and such vendor shall not be allowed to further participate in that tender. The remaining process shall be completed considering the other valid bids.
- (v) For submitting price bid through e-Auction, the successful Pre-qualified Vendors will have to use a Class III Digital Signature Certificate issued by any India CA approved by CCA of India as per IT Act 2000.
- (vi) It is mandatory for the vendors to use the digital certificate in all their bidding Process.
- (vii) It is the entire responsibility of the vendors to protect their own login id and Password and keep their digital certificate safe so that is not misused by any other person.

#### 16. EOI Schedule

The notice of issue of enquiry and detailed schedule for downloading the EOI documents, submission of bids, EOI closing, opening and subsequent clarification / amendment in

schedule etc. shall be communicated to bidders through the above mentioned websites against this tender. Tender schedule is:

Sr. No.	Tender Stage	Date & Time
1.	EOI Document Download Start	27.05.2025 (10:00 AM)
2.	EOI Document Download End	18.06.2025 (03:00 PM)
3.	Seeking Clarification start	27.05.2025 (10:00 AM)
4.	Seeking Clarification End	11.06.2025 (03:00 PM)
5.	Last date of bid submission	18.06.2025 (03:00 PM)
6.	Bid Opening	19.06.2025 (03:00 PM)

Note: After expiry of date & time for a particular activity as mentioned above, that particular activity cannot be done unless the schedule for the same is extended /amended. Similarly no activity can be done before start date & time specified for that particular activity unless the schedule for the same is preponed / amended.

#### 17. Tender Opening

The Bidder's bids will be opened electronically at Corporate Office, Noida. The submission of bids may be done by bidders from their office or from place of their choice for preparation and submission of their bids. However bids can't be submitted after the bid submission due date & time as per the schedule.

18. NFL reserves the right to reject or accept any tender without giving any reason.

#### 19. SYSTEM FAILURES AND REMEDIAL MEASURES THEREOF/COURSE OF ACTION TO BE FOLLOWED:

NFL shall make all out efforts to rectify the problem(s) leading to system failure during the live tendering. However in case the system could not be restored within the reasonable time period as deemed fit by NFL, the following remedial measures shall be taken under such an eventuality:

1.	Tender is prepared and released but bidders are not able to submit their bids.	The due date of closing/opening shall be extended suitably.
2.	Bids have been submitted but the same cannot be opened by NFL.	The due date of opening shall be extended suitably.

Please submit your quotation in accordance with tender documents enclosed with this EOI.

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**ISSUE LETTER**  
**FOR**  
**EXPRESSION OF INTEREST (EOI)**

**NAME OF PROJECT: Setting up of Roof Top Grid Connected Solar PV Power Plants at Nangal, Bathinda and Vijaipur Unit.**

**EOI NO: NFL/CO/Proj/Solar Plant/NBV/2025**

**Date:27.05.2025**

## **1.0 INTRODUCTION:**

National Fertilizers Limited (NFL) is one of the largest producers of Nitrogenous Fertilizer in the country having a capacity to produce 3.568 million MT of Urea per year along with various industrial products. NFL at present is operating fertilizer units at, Panipat, Bathinda, Nangal and Vijaipur which are Natural Gas based plants with dedicated offsite and utility facilities. NFL is engaged in manufacturing and marketing of Neem Coated Urea, four strains of Bio-Fertilizers (solid & liquid), Bentonite Sulphur, certified seeds and other allied Industrial products like Ammonia, Nitric Acid, Ammonium Nitrate, Sodium Nitrite and Sodium Nitrate. The brand name of the company is popularly known in the market as 'KISAN'.

## **2.0 OBJECTIVE**

The objective is to Pre-qualify LSTK bidders for setting up Roof Top Grid Connected Solar PV Power Plants at Nangal, Bathinda and Vijaipur Unit of NFL having following tentative capacity:

<b>Sr. No.</b>	<b>Location</b>	<b>Capacity in KWp</b>	<b>Grid Connectivity with Net metering</b>
1.	NFL, Nangal, Punjab	1735	Yes
2.	NFL, Bathinda, Punjab	600	Yes
3.	NFL, Vijaipur, Madhya Pradesh*	1220	Yes

\* NFL, Vijaipur Electrical system is isolated with state grid, however, proposed solar power plant system synchronization with existing electrical system is required.

LSTK bidders will be pre-qualified for setting up plants at different units of NFL at Nangal (Punjab), Bathinda (Punjab) and Vijaipur (Madhya Pradesh) with this EOI. Bidders have to confirm (as per Form – 9) for which location they want to submit their bid for pre-qualification. In case, bidder wants to submit their bid for more than one location, then bidder's annual turnover required for all locations for which bidder is applying will be sum of annual turnover required of those locations.

Evaluation of bidders will be carried out as per Eligibility Criteria mentioned at clause no. 3.0 under Instructions to Bidder.

After prequalification, separate tenders will be issued to pre-qualified parties only for setting up Roof Top Grid Connected Solar PV Power Plants according to their pre-qualification of particular location.

### **3.0 BRIEF SCOPE OF WORK**

- a) Design, Detailed Engineering & Supply of complete Solar Power Plant with all accessories such as Solar PV Modules, Module Mounting Structure, Inverters (Power Conditioning Unit, PCU), DC / AC Cables, Earthing Arrangement, Lightning Arrestors, Net Metering system (at 415 V AC), Synchronization of solar power at various locations/substations along with net metering system with state grid connected or isolated electrical system, Extension of existing panel for installation of synchronization system (control and power) including cabling ,Data Loggers, Weather Monitoring System, Multi-Level Inspections, associated Civil, Mechanical and Electrical Works & Cleaning Mechanism arrangement etc. for the effective functioning and monitoring of the system.
- b) The Contractor shall submit the following against Design & detailed Engg: Layout Plan, Basic Design Data, Design Documents, Drawings, Engineering information such as Solar insolation data, Basis of Generation, General Arrangement & Assembly drawing along with Technical Specifications of the equipments, Shadow Analysis, Design Calculations & Sheet, Test Reports, Overall Plant Layouts and also verify/confirm the Solar Plant installation site / roof shed is capable of taking load of desired system. Party shall also submit the makes of Solar PV Module, inverter Control Unit as per MNRE Guidelines for approval.
- c) Procurement & Supply of Materials and Equipments, Construction & Erection, Testing, Commissioning, Performance Guarantee Assurance/ Demonstration wherein the plant shall generate at least equivalent to the Guaranteed Performance of Plant. All supply and Works shall conform to MNRE, PEDAs guidelines, MP Urja Vikas Nigam Limited ( MP), State Electricity Board and CEA Regulations.
- d) The Solar photo voltaic plant modules (SPV) and other related equipment's shall be of latest design and should comply with the guidelines of MNRE / respective State Government Solar Policy.
- e) Synchronization of solar power plant at various locations / substations along with net metering system with state grid connected / isolated electrical system.
- f) All types of Liaisoning, Electrical Board Clearances, Safety Clearances and all other clearances from all statutory bodies.
- g) CEA charging approval for solar power plant, statutory charging approval for addition of new electrical installation in existing system. Necessary clearance for export of power, Net-metering and billing from all the concerned departments like State Electricity Board, State Electricity Regulatory Commission, State Energy Development Agency, BBMB (Bhakra Beas Management Board) etc. All these approvals / clearances / registration shall be in the name of NFL's respective units. Also any fee if required to be paid or / deposited with statutory bodies against this, it is in the scope of successful LSTK bidder.
- h) After successful completion of Performance Guarantee Test, it is the responsibility of the Bidder/Contractor to operate & maintain the installed Solar Plant for five complete years and meanwhile it is also the responsibility of the Bidder / Contractor to provide training of Operation and Maintenance to the officials nominated by NFL.
- i) All proposed plants shall be as per requirement of concerned state policy for solar power generation. Bidder shall be responsible for registration of projects with concerned State's New

& Renewable Energy Department.

- j) The work has to be carried out in accordance with all the rules and regulations of Indian Electricity Rules /Act with up to date amendment.
- k) The successful bidder shall submit the detailed project report after award of work including drawings, system integration plans, Electrical Single line diagram, etc. before commencement of installation and same Shall be get approved from NFL
- l) To provide Online Monitoring of Solar Panels for live monitoring of data like Specific yield, Energy Generation, DC Current, Generation Voltage, Capacity Utilization Factor, All Alarms etc.
- m) Bidder should confirm availability of service support and spares of the offered solar plants for minimum next ten years after commissioning.
- n) Party shall be responsible for maintaining the plant to keep it running to generate minimum guaranteed generation capacity. Supply of spares and services shall be in the scope of the party. Party shall also ensure engagement of professionally qualified service personnel for the maintenance activities of the plant. Plant shall carry out monthly inspection, maintenance as per scope given below

Sr. No	Description of Activities	Frequency	Remarks
1	Thorough check up of plant to identify faults and defects and rectifying of the same	Once in every month	
2	Cleaning of Solar PV Panels	Once in every month	
3	Maintenance of PV modules, cables connections, junction boxes, safety equipment and other	Once in every two month	
4	Unplanned defect rectification of the system	On Call	Party Service personnel have to attend the problem within 8 hrs. Severe problem (viz complete shutdown, safety hazard etc.)

- 4.0** EOI are hereby invited from competent bidders with sound technical and financial capability meeting the respective pre-qualification requirement as per Instructions to Bidders.
- 5.0** EOI can be downloaded from NFL website ([www.nationalfertilizers.com](http://www.nationalfertilizers.com)) and CPP portal (<https://etenders.gov.in/eprocure/app>). Request for sending document by post, courier or any other mode will not be entertained.
- 6.0** Evaluation of Pre-Qualification shall be carried out as specified in EOI.
- 7.0** Salient features of PQ document

7.1	EOI Booklet No	NFL/CO/Proj/Solar Plant/NBV
7.2	Last Date & Time for Submission of Pre-Qualification Bid	18.06.2025, 15:00 hrs (IST)
7.3	Date & Time of opening of Pre-Qualification Bid	19.06.2025, 15:00 hrs (IST)

		Venue: NFL, A-11, Sector-24, Noida
7.4	<b>Address for Communication</b>	
	NFL	<p>National Fertilizers Limited, A-11, Sector-24, Noida, Dist. Gautam Budh Nagar (UP), (India)</p> <p>Mr. Jagmohan Bundela, Sr. Manager (Projects) Tel.:0120-2412294/Ext.2304 Mobile-9599322100, E-mail: jbundela@nfl.co.in</p> <p>Mr. Amit Kumar Singh, Manager (Projects) Tel.:0120-2412294/Ext.2327 Mobile-9530919993, E-mail: amit@nfl.co.in</p>

- 8.0** Applying against Expression of interest (EOI) does not automatically give right to empanelment / registration.
- 9.0** NFL reserves the right to reject or accept any application received against EOI without assigning any reason.
- 10.0** Application of a company/firm that has been blacklisted by the Govt. of India/other PSUs / any Ministry /Agency of Govt. of India/Any State Govt. Department shall be rejected.
- 11.0** This Expression of Interest (EOI) is a request for a pre-qualification proposal only and is issued with no commitment. NFL reserves the right to disqualify any interested party or right to withdraw or to amend any terms and conditions etc. at any stage, should it be so necessary.
- 12.0** Timing and sequence of events resulting from this EOI shall ultimately be determined by NFL
- 13.0** Applicants who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, shall be disqualified from the process at any stage
- 14.0** For all the EOIs received before the stipulated last date and time of submission, the proposals and accompanying documentation of the EOI will become the property of NFL and will not be returned after opening.
- 15.0** Submission of EOI and/or submission of EOI bids by itself shall not amount to pre-qualification or entitle the Bidder to participate in the bidding. Bidder will furnish the Bid with all the relevant information as called for. Bids with incomplete information are liable for rejection.
- 16.0** OWNER / Consultant will not be responsible for any costs or expenses incurred by the Bidder in connection with preparation or delivery of EOI Bids including costs and expenses incurred by the Bidder during prequalification.
- 17.0** Submission of EOI bids vide fax & e-mail shall not be accepted.
- 18.0** Bidder may depute their representative (not more than two persons) with proper authorization letter to attend opening of EOI bids.

- 19.0** OWNER/Consultant reserve the right to reject any or all EOI bids at their sole discretion without assigning any reason whatsoever. Owner shall not entertain any correspondence with any Bidder on acceptance or rejection of EOI Bids.
- 20.0** Canvassing in any form by the Bidder or by any other Bidder on their behalf may lead to disqualification of their EOI bid.
- 21.0** Transfer of EOI bid documents is not permissible in any other name at any stage.
- 22.0** If at any later date, it is found that documents, information and data submitted by the Bidder in the EOI Bid, and based on which the Bidder has been considered eligible or successful or prequalified is incorrect or false, to the extent that had the correct or true information been made available to the OWNER at the time of EOI bid evaluation, the Bid would have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified.
- 23.0** Clarification, if any, can be obtained from NFL persons on E-mail ID, Telephone No. citing reference of EOI.
- 24.0** Interested bidders are requested to confirm their intention of submitting the EOI bid to NFL, by xx.xx.2025 through e-mail.

For & on behalf of

**National Fertilizers Limited, (NFL)**

**(B M Jha)**

**CGM (Projects) – I/c**

**INSTRUCTIONSTO BIDDERS**

## 1.0 PREAMBLE

NFL is planning to set up Roof Top Grid Connected Solar PV Power Plant at different plant locations of NFL at Nangal (Punjab), Bathinda (Punjab) and Vijaipur (Madhya Pradesh).

In order to pre-qualify LSTK contractors for all three locations for setting up Roof Top Grid Connected Solar PV Power Plant, NFL is hereby floating a EOI to reach out to the interested parties to participate in the pre-qualification process. In order to participate in the process, the interested parties have to submit data/information as furnished in the EOI.

## 2.0 DEFINITIONS

- 2.0 **'Owner'** shall mean M/s National Fertilizers Limited having their Corporate Office at A-11, Sector-24, Noida-201301, Uttar Pradesh, India.
- 2.1 **'EOI'** shall mean Expression of Interest
- 2.2 **'PQ'** shall mean Pre-qualification.
- 2.3 **'EOI Bid'** shall mean the bid submitted by Bidder(s) for Pre-qualification in response to this 'EOI'
- 2.4 **'Bidder'** shall mean the sole bidder who shall submit or who have submitted the EOI Bid in response to EOI.
- 2.5 **'Pre-qualified Bidder'** shall mean the Bidder who shall be pre-qualified by OWNER for the issuance of the Bidding Document under LSTK Package.
- 2.6 **'Bidding Document/ Main Bidding Document'** shall mean the document which shall be issued to the Pre-Qualified Bidder for submission of their LSTK Bid.
- 2.7 **'LSTK'** shall mean Lumpsum Turnkey Project and shall be executed on LSTK basis.
- 2.8 **'Licensor'** shall mean agency responsible for the supply of License, basic design and process package for the proposed project.
- 2.9 **'Technology Criteria'** shall mean the technology criteria as specified in EOI.
- 2.10 **'Experience Criteria'** shall mean the minimum experience criteria as specified in EOI.
- 2.11 **'Financial Criteria'** shall mean the Annual Turnover, Net worth and Solvency criteria as specified in EOI.
- 2.12 **'Contractor/LSTK Contractor'** shall mean the successful sole bidder whose services shall be obtained under scope of work as stated in EOI.
- 2.13 **'LSTK Bid'** shall mean the bid to be submitted by the Pre-Qualified Bidder in response to the Bidding Document issued by OWNER/Consultant.
- 2.14 **'Multidisciplinary'** shall mean part or all items / equipment /supplies and works involving either or all process, civil, mechanical, electrical, instrument engineering.
- 2.15 All headings of the clauses in this document are broadly indicative of the contents of the clauses and not as a summary of the contents thereof.
- 2.16 Unless otherwise specifically stated, the singular shall include the plural and vice versa.



### 3.0 PREQUALIFICATION CRITERIA:

EOI Bids are hereby invited from competent agencies (sole bidder) with sound technical and financial capability meeting the respective pre-qualification requirement stated hereunder:

#### 3.1 Eligibility Criteria for Nangal Unit (1735 KWp Roof Top Grid Connected Solar Power Plant)

Sr. No.	Eligibility Criteria	Supporting Documents Required
1	a) The bidder shall submit the status (i.e. Name and complete Address) of the firm/company along with its constitution such as Sole Proprietorship / Partnership Firm or Limited / Private Company, Year of Establishment and Place of Business, etc.	<ul style="list-style-type: none"><li>• In case of sole proprietorship, the bidder shall submit affidavit on Non Judicial stamp paper of appropriate value in original, duly attested by notary regarding status / style of the business entity as per Form 7.</li><li>• Partnership firm shall submit a copy of Partnership Deed attested by notary</li><li>• Company shall submit a notarized / certified copy of Certificate of Registration / Incorporation and a copy of Articles of Association and Memorandum of Association.</li><li>• Registered Society &amp; Registered Trust shall submit certified copy of the Certificate of Registration and Deed of Formation/MOA.</li></ul>
	b) Affidavit as per Form 8 (AFFIDAVIT in reference Blacklisting etc.) on Non-judicial paper in original and Power of Attorney / Authorization	<ul style="list-style-type: none"><li>• Affidavit in original</li><li>• The bidder shall submit Notarized/ Certified copy of Power of Attorney on Non-Judicial stamp paper of appropriate value duly attested by Notary /Magistrate in case of Sole Proprietor / Partnership Firm/Company or Authorization (backed by Board Resolution) in case of a Company in favour of a person who has signed the tender documents on behalf of tenderer / Firm / Company.</li></ul>
2	a) The bidder should have valid Permanent Account Number (PAN), GST Registration No., PF Registration No. and ESI Registration No. b) Declaration / Disclosure regarding any relation(s) with employees of NFL, Downloading of tender forms from NFL website etc.	The bidder shall submit Declaration I, II & III with self-attested copy of related documents wherever required like <ul style="list-style-type: none"><li>(i) PAN Card.</li><li>(ii) GST registration certificate</li><li>(iii) P.F Registration No. issued by PF Authorities.</li><li>(iv) ESI Registration No. issued by ESI Authorities, etc.</li></ul>

3	<p>Experience Criteria (Technical)</p> <p>The Bidder should be an established LSTK Contractor having successfully completed projects with single point responsibility within a period of last seven (7) years (ending last day of month previous to the one in which bids are invited) on Lump-sum Turnkey (LSTK) basis with scope of work comprising of Design, Supply, Procurement, Installation, Testing, Commissioning, Guarantee Test, Operation and Maintenance of grid connected Roof top Solar Power Plant having rating 1388 KWp or above. Such plant should be in satisfactory operation for at least two year from the date of Acceptance, as on the last day of the month previous to the one in which bids are invited.</p>	<p>Bidder shall furnish duly self-attested copies of</p> <p>a. Copy of work order / Contract Agreement with full technical scope of work &amp; commercial details including work order value.</p> <p>b. Completion / Acceptance certificate and Performance Certificate towards satisfactory operation of plant for at least two year from Owner / customer (mentioning the contract period, executed value &amp; date of completion) along name of the contact person, address &amp; contact details such as Ph. No., e-mail I.D etc. of the issuing authority for at least one of the following:</p> <p>i. Three similar completed works/contracts each having value not less than INR 388.24 Lakh (inclusive of GST).</p> <p style="text-align: center;"><b>(OR)</b></p> <p>ii. Two similar completed works/contracts each having value not less than INR 485.30 Lakh (inclusive of GST).</p> <p style="text-align: center;"><b>(OR)</b></p> <p>iii. One similar completed work/contract having value not less than INR 776.48 Lakh (inclusive of GST).</p>
4	<p>The bidder shall be OEM of solar PV module or its authorized channel partner or its authorized dealer and offered model of Solar PV module shall be enlisted in MNRE.</p>	<p>Bidder shall submit valid Documentary proof for the same e.g. valid List of Ministry of New &amp; Renewable Energy Government of India, highlighting bidder's name and / or authorization from OEM.</p>
5	<p>The average annual financial turnover of the bidder during the last three years ending 31.03.2024 (i.e. FY 2023-24, 2022-23 &amp; 2021-22) should be not less than INR 291.18 Lakh crores inclusive of GST.</p>	<p>Bidder shall submit self-attested copies of Audited Balance Sheet and Profit &amp; Loss A/c with UDIN for the last three financial years ending on 31st March of the previous financial year (i.e. FY 2023-24, 2022-23 &amp; 2021-22).</p> <p>In case the bidder do not fall under the ambit of statutory audit, and do not have audited annual reports / audited Balance Sheets and Profit &amp; Loss Statements, shall submit a statement certified by Statutory Auditor / practicing Chartered Accountant as documentary evidence in support thereof with UDIN.</p>

### 3.2 Eligibility Criteria for Bathinda Unit (600 KWp Roof Top Grid Connected Solar Power Plant)

Sr. No.	Eligibility Criteria	Supporting Documents Required
1	a) The bidder shall submit the status (i.e. Name and complete Address) of the firm/company along with its constitution such as Sole Proprietorship / Partnership Firm or Limited / Private Company, Year of Establishment and Place of Business, etc.	<ul style="list-style-type: none"> <li>• In case of sole proprietorship, the bidder shall submit affidavit on Non Judicial stamp paper of appropriate value in original, duly attested by notary regarding status / style of the business entity as per Form 7.</li> <li>• Partnership firm shall submit a copy of Partnership Deed attested by notary</li> <li>• Company shall submit a notarized / certified copy of Certificate of Registration / Incorporation and a copy of Articles of Association and Memorandum of Association.</li> <li>• Registered Society &amp; Registered Trust shall submit certified copy of the Certificate of Registration and Deed of Formation/MOA.</li> </ul>
	b) Affidavit as per Form 8 (AFFIDAVIT in reference Blacklisting etc.) on Non-judicial paper in original and Power of Attorney / Authorization	<ul style="list-style-type: none"> <li>• Affidavit in original</li> <li>• The bidder shall submit Notarized/ Certified copy of Power of Attorney on Non-Judicial stamp paper of appropriate value duly attested by Notary /Magistrate in case of Sole Proprietor / Partnership Firm/Company or Authorization (backed by Board Resolution) in case of a Company in favour of a person who has signed the tender documents on behalf of tenderer / Firm / Company.</li> </ul>
2	a) The bidder should have valid Permanent Account Number (PAN), GST Registration No., PF Registration No. and ESI Registration No. b) Declaration / Disclosure regarding any relation(s) with employees of NFL, Downloading of tender forms from NFL website etc.	The bidder shall submit Declaration I, II & III with self-attested copy of related documents wherever required like <ul style="list-style-type: none"> <li>(i) PAN Card.</li> <li>(ii) GST registration certificate</li> <li>(iii) P.F Registration No. issued by PF Authorities.</li> <li>(iv) ESI Registration No. issued by ESI Authorities, etc.</li> </ul>

3	<p>Experience Criteria (Technical)</p> <p>The Bidder should be an established LSTK Contractor having successfully completed projects with single point responsibility within a period of last seven (7) years (ending last day of month previous to the one in which bids are invited) on Lump-sum Turnkey (LSTK) basis with scope of work comprising of Design, Supply, Procurement, Installation, Testing, Commissioning, Guarantee Test, Operation and Maintenance of grid connected Roof top Solar Power Plant having rating 480 KWp or above. Such plant should be in satisfactory operation for at least two year from the date of Acceptance, as on the last day of the month previous to the one in which bids are invited.</p>	<p>Bidder shall furnish duly self-attested copies of</p> <ol style="list-style-type: none"> <li>1) Copy of work order / Contract Agreement with full technical scope of work &amp; commercial details including work order value.</li> <li>2) Completion / Acceptance certificate and Performance Certificate towards satisfactory operation of plant for at least two year from Owner / customer (mentioning the contract period, executed value &amp; date of completion) along name of the contact person, address &amp; contact details such as Ph. No., e-mail I.D etc. of the issuing authority for at least one of the following: <ol style="list-style-type: none"> <li>a) Three similar completed works/contracts each having value not less than INR 149.54 Lakh (inclusive of GST).</li> </ol> <p><b>(OR)</b></p> <ol style="list-style-type: none"> <li>b) Two similar completed works/contracts each having value not less than INR 186.93 Lakh (inclusive of GST).</li> </ol> <p><b>(OR)</b></p> <ol style="list-style-type: none"> <li>c) One similar completed work/contract having value not less than INR 299.09 Lakh (inclusive of GST).</li> </ol> </li> </ol>
4	<p>The bidder shall be OEM of solar PV module or its authorized channel partner or its authorized dealer and offered model of Solar PV module shall be enlisted in MNRE.</p>	<p>Bidder shall submit valid Documentary proof for the same e.g. valid List of Ministry of New &amp; Renewable Energy Government of India, highlighting bidder's name and / or authorization from OEM.</p>
5	<p>The average annual financial turnover of the bidder during the last three years ending 31.03.2024 (i.e. FY 2023-24, 2022-23 &amp; 2021-22) should be not less than INR 112.16 Lakh crores inclusive of GST.</p>	<p>Bidder shall submit self-attested copies of Audited Balance Sheet and Profit &amp; Loss A/c with UDIN for the last three financial years ending on 31st March of the previous financial year (i.e. FY 2023-24, 2022-23 &amp; 2021-22).</p> <p>In case the bidder do not fall under the ambit of statutory audit, and do not have audited annual reports / audited Balance Sheets and Profit &amp; Loss Statements, shall submit a statement certified by Statutory Auditor / practicing Chartered Accountant as documentary evidence in support thereof with UDIN.</p>

### 3.3 Eligibility Criteria for Vijaipur Unit (1220 KWp Roof Top Grid Connected Solar Power Plant)

Sr. No.	Eligibility Criteria	Supporting Documents Required
1	a) The bidder shall submit the status (i.e. Name and complete Address) of the firm/company along with its constitution such as Sole Proprietorship / Partnership Firm or Limited / Private Company, Year of Establishment and Place of Business, etc.	<ul style="list-style-type: none"> <li>• In case of sole proprietorship, the bidder shall submit affidavit on Non Judicial stamp paper of appropriate value in original, duly attested by notary regarding status / style of the business entity as per Form 7.</li> <li>• Partnership firm shall submit a copy of Partnership Deed attested by notary</li> <li>• Company shall submit a notarized / certified copy of Certificate of Registration / Incorporation and a copy of Articles of Association and Memorandum of Association.</li> <li>• Registered Society &amp; Registered Trust shall submit certified copy of the Certificate of Registration and Deed of Formation/MOA.</li> </ul>
	b) Affidavit as per Form 8 (AFFIDAVIT in reference Blacklisting etc.) on Non-judicial paper in original and Power of Attorney / Authorization	<ul style="list-style-type: none"> <li>• Affidavit in original</li> <li>• The bidder shall submit Notarized/ Certified copy of Power of Attorney on Non-Judicial stamp paper of appropriate value duly attested by Notary /Magistrate in case of Sole Proprietor / Partnership Firm/Company or Authorization (backed by Board Resolution) in case of a Company in favour of a person who has signed the tender documents on behalf of tenderer / Firm / Company.</li> </ul>
2	a) The bidder should have valid Permanent Account Number (PAN), GST Registration No., PF Registration No. and ESI Registration No. b) Declaration / Disclosure regarding any relation(s) with employees of NFL, Downloading of tender forms from NFL website etc.	The bidder shall submit Declaration I, II & III with self-attested copy of related documents wherever required like <ul style="list-style-type: none"> <li>(i) PAN Card.</li> <li>(ii) GST registration certificate</li> <li>(iii) P.F Registration No. issued by PF Authorities.</li> <li>(iv) ESI Registration No. issued by ESI Authorities, etc.</li> </ul>

3	<p>Experience Criteria (Technical)</p> <p>The Bidder should be an established LSTK Contractor having successfully completed projects with single point responsibility within a period of last seven (7) years (ending last day of month previous to the one in which bids are invited) on Lump-sum Turnkey (LSTK) basis with scope of work comprising of Design, Supply, Procurement, Installation, Testing, Commissioning, Guarantee Test, Operation and Maintenance of Roof top Grid Connected Solar Power Plant having rating 976 KWp or above. Such plant should be in satisfactory operation for at least two year from the date of Acceptance, as on the last day of the month previous to the one in which bids are invited.</p>	<p>Bidder shall furnish duly self-attested copies of</p> <ol style="list-style-type: none"> <li>1) Copy of work order / Contract Agreement with full technical scope of work &amp; commercial details including work order value.</li> <li>2) Completion / Acceptance certificate and Performance Certificate towards satisfactory operation of plant for at least two year from Owner / customer (mentioning the contract period, executed value &amp; date of completion) along name of the contact person, address &amp; contact details such as Ph. No., e-mail I.D etc. of the issuing authority for at least one of the following: <ol style="list-style-type: none"> <li>a) Three similar completed works/contracts each having value not less than INR 279.93 Lakh (inclusive of GST).</li> <li><b>(OR)</b></li> <li>b) Two similar completed works/contracts each having value not less than INR 349.92 Lakh (inclusive of GST).</li> <li><b>(OR)</b></li> <li>c) One similar completed work/contract having value not less than INR 559.86 Lakh (inclusive of GST).</li> </ol> </li> </ol>
4	<p>The bidder shall be OEM of solar PV module or its authorized channel partner or its authorized dealer and offered model of Solar PV module shall be enlisted in MNRE.</p>	<p>Bidder shall submit valid Documentary proof for the same e.g. valid List of Ministry of New &amp; Renewable Energy Government of India, highlighting bidder's name and / or authorization from OEM.</p>
5	<p>The average annual financial turnover of the bidder during the last three years ending 31.03.2024 (i.e. FY 2023-24, 2022-23 &amp; 2021-22) should be not less than INR 209.95 Lakh inclusive of GST.</p>	<p>Bidder shall submit self-attested copies of Audited Balance Sheet and Profit &amp; Loss A/c with UDIN for the last three financial years ending on 31st March of the previous financial year (i.e. FY 2023-24, 2022-23 &amp; 2021-22).</p> <p>In case the bidder do not fall under the ambit of statutory audit, and do not have audited annual reports / audited Balance Sheets and Profit &amp; Loss Statements, shall submit a statement certified by Statutory Auditor / practicing Chartered Accountant as documentary evidence in support thereof with UDIN.</p>

**NOTE :**

- a In case of newly formed partnership firm, the credentials of individual partners from previous propriety firm(s) or dissolved previous partnership firm(s) or split previous partnership firm(s), shall be considered only to the extent of their share in previous entity on the date of dissolution / split and their share in newly formed partnership firm. For example, a partner A had 30% share in previous entity and his share in present partnership firm is 20%. In the present tender under consideration, the credentials of partner A will be considered to the extent of  $0.3 \times 0.2$  value of the work done in the previous entity. For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership deed(s), dissolution deed(s) and proof of surrender of PAN No. (s) in case of dissolution of partnership firm(s) etc.
- b In case of existing partnership firm, if any one or more partners quit the partnership firm, the credentials of remaining partnership firm shall be reworked out i.e., the quitting partner(s) shall take away his credentials to the extent of his share on the date of quitting the partnership firm (e.g. in a partnership firm of partners A, B & C having share 30%, 30% & 40% respectively and credentials of Rs 10 crore; in case partner C quits the firm, the credentials of this partnership firm shall remain as Rs 6 crore). For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership deed(s), dissolution deed(s) and proof of surrender of PAN No.(s) in case of dissolution of partnership firm(s) etc.
- c In case of existing partnership firm if any other partner(s) joins the firm, the credentials of partnership firm shall get enhanced to the extent of credentials of newly added partner(s). on the same principles as mentioned in item 1 above. For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership, deeds, dissolution/splitting deeds and proof of surrender of PAN No.(s) in case of dissolution of partnership firm etc.
- d Any partner in a partnership firm cannot use or claim his credentials in any other firm without leaving the partnership firm i.e., In a partnership firm of A&B partners, A or B partner cannot use credentials of partnership firm of A&B partners in any other partnership firm or propriety firm without leaving partnership firm of A&B partners.
- e In case a partner in a partnership firm is replaced due to succession as per succession law, the proportion of credentials of the previous partner will be passed on to the successor.
- f If the percentage share among partners of a partnership firm is changed, but the partners remain the same, the credentials of the firm before such modification in the share will continue to be considered for the firm as it is without any change in their value. Further, in case a partner of partnership firm retires without taking away any credentials from the firm, the credentials of partnership firm shall remain the same as it is without any change in their value.
- g In a partnership firm "AB" of A&B partners, in case A also works as propriety firm "P" or partner in some other partnership firm "AX", credentials of A in propriety firm "P" or in other partnership firm "AX" earned after the date of becoming a partner of the firm AB shall not be added in partnership firm AB.
- h In case company A is merged with company B, then company B would get the credentials of company A also."

#### **4.0 BROAD SCOPE OF WORK**

##### **Design and Engineering:**

Contractor shall prepare the detailed Design Basis Report (DBR) along with reference to relevant standards, PERT Chart and Master Drawing List (MDL). Contractor shall submit a copy to NFL for review and approval prior to detail engineering. Submission of basic design data, design documents, drawings, and engineering information and test reports to NFL for review and approval, in hard copy and soft copy from time to time as per project schedule.

##### **Procurement & supply:**

The equipment and materials for Solar PV Power Plant with associated system shall include but not limited to the receipt, unloading, storage, erection, testing and commissioning of all supplied material. The bidder / Contractor shall get all the drawings approved by NFL engineer.

##### **HOOK UP OF SOLAR POWER:**

The Solar Power plant shall be installed on various roofs of building in NFL Plant / Township and shall be terminated in nearest substations to the predefined locations.

##### **TIME SCHEDULE**

Overall time scheduling for the execution of the project at each location from Zero date to Commissioning as well as Performance Guarantee Test of the installed Solar Power plant, will be 07 (Seven) months.

#### **5.0 TERMS AND CONDITIONS**

##### **5.1 Cost of EOI bidding**

The Bidder shall bear all costs associated with the preparation or delivery of its EOI Bid, participating in discussions etc. including costs and expenses related with visits to the Site(s). OWNER / Consultant will in no case be responsible or liable for those costs and expenses regardless of the outcome of the bidding process.

##### **5.2 Language of EOI Bids**

The bid prepared by the bidders and all correspondence and documents relating to the Bid exchanged by the Bidder and the Company shall be written in the English language and all units shall be in Metric system. In case a document, certificate, printed literature, etc furnished by the bidder is in a language other than English, the same should be accompanied by an English Translation, duly authorized by the Chamber of Commerce of the Bidders' country, in which case, for the purpose of interpretation of the bid, the English translation shall govern.

##### **5.3 Availability of EOI**

EOI can be downloaded from NFL website ([www.nationalfertilizers.com](http://www.nationalfertilizers.com)) and CPP portal (<https://etenders.gov.in/eprocure/app>). Request for sending document by post, courier or any other mode will not be entertained.



#### **5.4 Secrecy agreement**

All technical information that shall be embodied in the main bidding document will be considered as confidential. Prequalified Bidders will not use for any other purpose or disclose confidential information to any third party without prior written approval of OWNER.

**5.5** OWNER / Consultant reserves their right to call for originals of the supporting documents for verification, if so deemed fit and also to cross check for any details as furnished by the Bidder from their previous Clients / Consultants. The Bidder shall have no objection whatsoever in this regard.

**5.6** OWNER / Consultant reserves the right to assess Bidder's capability and capacity to perform the assignment by taking into account various aspects such as concurrent commitments, resources available, etc., should the circumstances so warrant such assessment in the overall interests of the Project.

**5.7** OWNER / Consultant reserve the right to make use of available in-house data also for prequalification of agencies who have submitted EOI bids for prequalification.

#### **5.8 Bid Evaluation**

While evaluating the Bidder's conformity with Minimum Experience Criteria, the following consideration shall be applied.

- a) Only such works shall be taken into consideration, the details of which have been submitted by the Bidder along with copy of Work Order/ notification for award, copy of completion certificate and proof that unit was in operation.
- b) Copy of work order/ notification for award of work is a mandatory document which establishes that the Bidder has been awarded a work which meets the minimum single contract mentioned under Experience Criteria, Clause no. 3.0 above.
- c) Similarly 'Certificate of Acceptance' is a mandatory document which establishes Plant under reference has been successfully completed.
- d) Proof of operation of Plant is also a mandatory document to establish that plant was in operation for at least two year from the date of Acceptance of Plant.
- e) In case these mandatory documents as required under (b) to (d) above are not enclosed, such works may not be considered as meeting/ contributing the Experience Criteria.

For evaluating, only such Financial details shall be taken into consideration, which have been submitted by the Bidder as per Exhibits and Bidding Forms.

### **6.0 PREPARATION OF EOI BIDS**

#### **EOI Bid outline requirements**

All Bidding Forms/ Exhibits, duly filled in, as stipulated in this EOI shall be submitted along with EOI bid, Bidder is required to make a proposal in a format as outlined below in order to achieve the objective of maintaining a uniform proposal structure from all the Bidders. This requirement must be adhered to by all the Bidders:

<b>CHAPTER – I</b>	Letter of submission and synopsis of the proposal covering the Technical details for proposed project:  (a) Concept note (Brief outline of Project Execution Methodology)
<b>CHAPTER – II</b>	1. Organisation Profile covering (a) Name & address of the organisation with telephone, fax, e-mail nos. with contact persons (b) history & structure of the organisations with names of Directors & chief executives (c) name & addresses of the commercial banks.
<b>CHAPTER – III</b>	1. Bid qualification criteria (BQC) in favour of Experience onLSTK basis as per <b>Exhibit-1</b> and in favour of Financial Criteria as per <b>Exhibit-2</b> .
<b>CHAPTER – IV</b>	1. Responsive Offer Criteria (ROC) as per Form-1 2. Bidder's concurrent commitment as per Form-2
<b>CHAPTER-V</b>	1. Bidder's Organization chart as per Form-3 2. Bidder is required to submit details pertaining to company information, legal status, place of registration, principal place of business of the company, etc. along with Bidder's Organization details as per Form-4. 3. Qualification and Experience of Technical Personnel as per Form-5 4. Litigation/Arbitration Details as per Form-6 5. Proprietary Affidavit as per Form – 7. 6. Self-Declaration against Holiday / Black-listing as per Form-8. 7. Interest in proposed project for pre-qualification as per Form – 9.
<b>CHAPTER-VI</b>	In this section, Bidder is required to submit: 1. Power of attorney on behalf of signatory of the bid. 2. "Original" EOI, downloaded from website/CPPPortal, duly signed and stamped by the Bidder.

The Bid must be complete in all respects leaving no scope for ambiguity. It is in the interest of Bidder to submit complete and comprehensive proposal leaving no scope for OWNER / Consultant to raise any further questionnaires as the proposal may only be evaluated on the basis of what has been submitted by the Bidder in the first instance in order to adhere with very strict Project Schedule requirements.

Complete EOI BID shall be serially page numbered and indexed in detail. Wherever

reference to any document is made in support of pre-qualification criteria, the relevant page number of such document shall be clearly indicated. All strikeouts, corrections etc. shall be duly authenticated by affixing the signature alongside. EOI Bids shall not have any corrections made with correcting fluid. Such bids shall not be taken up for further evaluation.

EOI bids sent by Fax / E-mail will not be accepted. Each Bidder shall submit only one bid. A Bidder who submits more than one bid will be rejected.

## **7.0 BID QUALIFICATION CRITERIA (BQC)**

**7.1** OWNER / Consultant will examine the EOI Bids for their completeness, whether the documents have been signed, and whether the details furnished are generally in order.

**7.2** OWNER / Consultant reserve the right not to seek any clarification on documents submitted in support of prequalification requirements and evaluate the EOI bids as on "Received basis".

**7.3** Bidder intending to participate shall meet the prequalification requirement stated in clause 3.0 above. Only those Bidders who meet the 'Experience Criteria' and 'Financial Criteria' as specified under Clause 3.0 shall be considered as meeting the minimum Pre-qualification requirements failing which such bidders will not be Pre-qualified.

### **7.4 Owner's right to accept any EOI bid and reject any or all EOI bids.**

The OWNER / Consultant reserves the right to accept or reject any EOI bid and to annul the Bidding process and reject all EOI bids at any time without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for the Owner's action.

### **7.5 Contacting the OWNER / Consultant**

No Bidder shall contact the OWNER / Consultant on any matter relating to its EOI Bid from the time of submission of EOI Bid, unless requested so in writing. Any effort by a Bidder to influence the OWNER / Consultant in the Owner's decisions in respect of EOI Bid evaluation will result in the rejection of that Bidder's EOI Bid.

### **7.6 General information**

Proposed works are to be carried out for M/s National Fertilizers Limited (NFL) at different locations in India and work procedures shall be in line with requirements pertaining to safety, operation and maintenance of the same.

## **8.0 LITIGATION/ARBITRATION**

**8.1** Bidder shall give number and details of any litigation / arbitration proceedings presently under process or have undergone earlier with respect to the works executed by Bidder during last 5 years in Form -6 as indicated above.

**8.2** Bidder submitting their EOI details shall not be under liquidation, court receivership or similar proceedings.

## EXHIBITS

## LIST OF EXHIBITS

**Bidder to submit following EXHIBITS duly filled in:**

EXHIBIT – 1	BID QUALIFICATION CRITERIA (BQC) IN FAVOUR OF EXPERIENCE CRITERIA
EXHIBIT – 2	BID QUALIFICATION CRITERIA (BQC) IN FAVOUR OF FINANCIAL CRITERIA

**EXHIBIT-1**

**NAME OF PROJECT:**     **Setting up of Roof Top Solar PV Power Plants at Nangal, Bathinda and Vijaipur Unit.**

**BID QUALIFICATION CRITERIA (BQC) IN FAVOUR OF EXPERIENCE CRITERIA (REFER CLAUSE 3.0)**

Bidder shall furnish their LSTK experience details with reference to the work, in line with Experience Criteria mentioned under Clause **3.0** of “Instructions to Bidders”.

**1.0 EXPERIENCE CRITERIA (TECHNICAL)**

Sr. No.	Description	Details	
1.	Name of Project, Location		
2.	Description of work		
3.	Capacity of the Project  Name of Technology Supplier		
4.	Name of Owner  Postal Address - Phone / Fax No. / E-mail		
5.	Name of Consultant / Postal Address, Phone / Fax No. / E-mail.		
6.	<b>Project Status</b>		
	Date of Award		
	Scheduled Mechanical completion date.		
	Actual Mechanical completion date		
	Actual Project completion date (handover/acceptance)		
	Delay in months (if any)		
	Reasons for delay (if any)		
7.	<b>Scope of work executed by Bidder's organization</b>	Detailed Engineering	YES/NO
		Project Management	YES/NO
		Procurement services	YES/NO
		Procurement supply including	YES/NO
		Construction	YES/NO
		Construction supervision	YES/NO

		Pre-commissioning & commissioning	YES/NO
		Performance Guarantee Test Run	YES/NO
		Operation and Maintenance	YES/NO
8	<b>Completion Status</b>	<b>Milestones</b>	<b>Date</b>
		Mechanical completion	
		Commissioning	
		Performance Guarantee runs / Handing over plant to Owner	
		Whether completion certificate enclosed	YES/NO
9.0	<b>Documents to be Furnished</b>		
9.1	Copy of Work Order / relevant Extract of Work Order/Contract Agreement		YES/NO
9.2	Completion/ Acceptance Certificate		YES/NO
9.3	Performance Certificate towards satisfactory operation of the plant from Owner / Customer for 2 years		YES/NO

## 2.0 EXPERIENCE CRITERIA (FINANCIAL)

Sr. No.	DESCRIPTION	PROJECT – 1, 2 etc. (Separate sheets for each Project)
1.	Project name and description	
2.	(a) Awarded contract value (INR)	
	(b) Final executed contract value (INR)	
3.	Name of Owner	
	(a) Name and address of Owner's contact person	
	(b) Telephone and Fax No.	
	(c) Mobile No.	
	(d) Email	
4.	(a) Date / month / year of award / commencement of Project	
	(b) Date / month / year of scheduled Commissioning of Project.	
	(c) Date / month / year of actual Commissioning of Project.	

5.	Basis of work	As a Single Bidder (YES or NO)
6.0	Documents to be furnished	
6.1	Copy of Work Order / relevant Extract of Work Order/Contract Agreement.	YES/NO
6.2	Completion/ Acceptance Certificate clearly indicating LOA/WO/Contract Agreement No., name of work, contract value, scope of work, executed value and actual date of completion.	YES/NO

**Note :**

1. Bidder shall furnish the experience details as above of Projects which they consider suitable for their pre-qualification. OWNER / Consultant reserve the right not to evaluate anyother Project details.
2. Bidder to note that BQC form shall be filled as per the Performa as stated, along with wherever applicable, copies of work order and completion certificates.
3. **Bidder to note that non-submission of relevant supporting documents may lead to rejection of their EOI bid.** It is to be ensured that all relevant supporting documents shall be submitted along with the EOI bid in the first instance itself. Pre-qualification may be completed based on the details so furnished without seeking any subsequent additional information.

**STAMP & SIGNATURE OF BIDDER:**

**NAME OF BIDDER** :

**DATE** :

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**EXHIBIT-2**

**NAME OF PROJECT:**           **Setting up of Roof Top Solar PV Power Plants at Nangal, Bathinda and Vijaipur Unit.**

**BID QUALIFICATION CRITERIA (BQC) IN FAVOUR OF FINANCIAL CRITERIA (REF CLAUSE 3.0)**

Bidder shall furnish details, which pre-qualify them in line with Financial Criteria mentioned under Clause **3.0** of "Instructions to Bidders".

**(Format for Statutory Auditor certificate/Chartered Accountant for financial capability of the Bidder)**

We have verified the Annual Accounts and other relevant records of M/s ..... (Name of the bidder) and certify the following

**A. ANNUAL TURNOVER OF LAST 3 YEARS:**

Year	Amount (Currency)
FY 2021-22	
FY 2022-23	
FY 2023-24	

**B. FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR:**

Description	Year _____
	Amount (Currency)
1. Current Assets	
2. Current Liabilities	
3. Working Capital (Current Assets-Current liabilities)	
4. Net Worth (Paid up share capital and Free Reserves & Surplus)	

Name of Audit Firm:

Chartered Accountant Name:

Date:

[Signature of Authorized Signatory]

Designation:

Seal:

UDIN:

---

**Instructions:**

1. This certificate is to be submitted on the letter head of Chartered Accountant/Statutory Auditor.
2. The financial year would be the same as one normally followed by the bidder for its Annual Report.
3. Bidder to submit Copies of Audited Annual Report (Balance Sheet and Profit & Loss account statement) for the above three financial years.
4. Other income shall not be considered for arriving at Annual Turnover.
5. Net worth means the sum total of the paid up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of the depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
6. Bidder to note that non-submission of relevant supporting documents may lead to rejection of their EOI bid. It is to be ensured that all relevant supporting documents shall be submitted along with the EOI bid in the first instance itself. Pre-qualification may be completed based on the details so furnished without seeking any subsequent additional information.

**STAMP & SIGNATURE OF BIDDER** :

**NAME OF BIDDER** :

**DATE** :

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**BIDDING FORMS**

### **LIST OF BIDDING FORMS**

**Bidder to submit following FORMS duly filled in:**

FORM - 1	RESPONSIVE OFFER CRITERIA (ROC)
FORM - 2	BIDDER'S CONCURRENT COMMITMENT
FORM - 3	ORGANISATION CHART
FORM - 4	BIDDER'S ORGANISATION DETAILS
FORM - 5	QUALIFICATION AND EXPERIENCE OF TECHNICALPERSONNEL
FORM -6	LITIGATION / ARBITRATION DETAILS
FORM -7	PERFORMA FOR PROPRIETORSHIP AFFIDAVIT
FORM -8	SELF DECLARATION AGAINST HOLIDAY / BLACK-LISTING

**RESPONSIVE OFFER CRITERIA (ROC)**

1. Bidder must categorically state that all terms and conditions of EOI vide clause 3.0 of "Instructions to Bidders" are acceptable to them.
2. All the forms are duly filled, stamped and signed by Bid signatory.
3. Bidder proposal is as per Bid outline requirements.
4. Authorised Signatory details:
  - a) Name:
  - b) Contact number:
  - c) Email id:

**STAMP & SIGNATURE OF BIDDER** :

**NAME OF BIDDER** :

**DATE** :

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DETAILS OF CONCURRENT COMMITMENTS

(Name of the project)

Sr. No.	FULL POSTAL ADDRESS OF CLIENT AND NAME OF OFFICER IN- CHARGE	DESCRIPTION OF THE WORK	VALUE OF CONTRACT	DATE OF COMMENCEMENT OF WORK	SCHEDULED COMPLETION PERIOD	% COMPLETION AS ON DATE	REMARKS

STAMP & SIGNATURE OF BIDDER

NAME OF BIDDER

DATE

:

:

:

**ORGANISATION CHART**

In this Form Bidder shall furnish the Organization Charts/Structure along with qualifications and experience of key personnel for home and site office for the proposed LSTK Package and completed project covering the following:

- i. Home Office
- ii. Activities of work done at home office
- iii. Contractor's office in India
- iv. Engineering Office in India
- v. Basic Process Design and Detailed Engineering
- vi. Procurement Services
- vii. Sub-contracting
- viii. Planning, Scheduling and Monitoring
- ix. Site Organisation Chart
- x. Safety Organisation Chart

**STAMP & SIGNATURE OF BIDDER** : \_\_\_\_\_  
**NAME OF BIDDER** : \_\_\_\_\_  
**DATE** : \_\_\_\_\_

**BIDDER'S ORGANISATION DETAILS**

In this Form Bidder shall detail out Company's Organisation details, detailing out specifically.

- 1) Whether the Company is
  - a) Public / Pvt. Limited Company
  - b) Partnership
  - c) Sole Proprietor
- 2) Whether any change in Company's Ownership has occurred, during last 10 years,if yes, then when:
  - a) No change
  - b) Changed upto 2 times during last 10 years
  - c) Changed more than 3 times during last 10 years
- 3) Whether the Company is
  - a) Parent Company
  - b) Subsidiary Company

In case of Subsidiary Company, whether guarantee furnished by Parent Company.

**STAMP & SIGNATURE OF BIDDER**

**NAME OF BIDDER**

**DATE**

: \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_



**QUALIFICATION AND EXPERIENCE OF TECHNICAL PERSONNEL**

In this Form Bidder shall furnish qualification and experience details of its personnel specially in the following fields:

- Process
- Engineering of various disciplines
- Project Management
- Planning/ Scheduling
- Procurement Services
- Inspection and Expediting
- Construction Supervision
- Stores Management
- Pre-commissioning/ Commissioning
- QA/QC
- Safety

This shall be submitted in the following format:

SL. No.	Discipline	Qualification	No. of persons with Experience *
1			A – up to 10 years
2			B– More than 10 years and up to 15 years
3			C– More than 15 years and up to 20 years
4			D– More than 20 years

(\*) Detailed resume of personnel to be furnished

**This is very important information required for assessing Bidder's technical personnel. This shall be furnished only for those employees who are on permanent role in Bidder's Organization and are qualified engineers to be associated with the project.**

**STAMP & SIGNATURE OF BIDDER** : \_\_\_\_\_  
**NAME OF BIDDER** : \_\_\_\_\_  
**DATE** : \_\_\_\_\_

**LITIGATION / ARBITRATION DETAILS**

In this Exhibit Bidder shall furnish details of litigation /arbitration cases of the Bidder during the last 5 years.

<b>STAMP &amp; SIGNATURE OF BIDDER</b>	:	_____
<b>NAME OF BIDDER</b>	:	_____
<b>DATE</b>	:	_____

**Performa for proprietorship Affidavit on the stamp paper of appropriate and notary attested**

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

1. That on \_\_\_\_\_ (date of start of business) I the deponent has started business under the name and style of Proprietorship as a sole proprietor and at present M/s \_\_\_\_\_ is a sole proprietorship firm.

2. That I am the sole proprietor of the firm named as \_\_\_\_\_ situated at \_\_\_\_\_ (full address of firm with pin code).

3. That my above declarations are true and correct in case, my above declaration found incorrect, in that event, my bid / tender/contract may be rejected and NFL shall be fully competent to take the necessary action as deemed fit.

DEPONENT

VERIFICATION

Verified that the above contents of my affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place \_\_\_\_\_

Date: \_\_\_\_\_

**FORM-8**

(An Affidavit in original on Non-judicial Stamp Paper of appropriate value attested by Notary)

**AFFIDAVIT**

With reference to NIT No. \_\_\_\_\_ Dt. \_\_\_\_\_ of  
National Fertilizers Ltd., ----- for the work of \_\_\_\_\_. I,  
\_\_\_\_\_ S/o \_\_\_\_\_ Sh. \_\_\_\_\_ R/o \_\_\_\_\_  
do hereby solemnly affirm and declare as Proprietor / Partner /  
Authorized signatory of the firm on behalf of M/s \_\_\_\_\_ as under :

- i) That my / our firm / sister concern/their associates etc. has not been black listed, debarred, de-listed or put on holiday by any Institutional Agency / Government Department / Public Sector Undertaking for participating in the Tender, in last 3 years.
- ii) No other Firm / Sister Concerns / Associates belonging to the same group are participating / submitting the Tender for this job.
- iii) That information furnished by me / us in respect of the above tender is true and correct and nothing has been concealed. In case any of the information is found to be false and /or incorrect at any stage, NFL shall be at liberty to take the necessary action as deemed fit.

**DEPONENT**

Dated: \_\_\_\_\_

**VERIFICATION**

It is certified that the above contents / facts are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

**DEPONENT**

Place \_\_\_\_\_

Date: \_\_\_\_\_

**FORM-9**

LSTK bidders will be pre-qualified for setting up plants at different units of NFL at Nangal (Punjab), Bathinda (Punjab) and Vijaipur (Madhya Pradesh) with this EOI.

Bidders have to confirm (in the below table) for which location they want to submit their bid for pre-qualification. In case, bidder want to submit their bid for more than one location, then bidder annual turnover required for all locations for which bidder is applying will be sum of annual turnover required of that locations.

Evaluation of bidders will be carried out as per Eligibility Criteria mentioned at clause no. 3.0 under Instructions to Bidder.

After prequalification, separate tenders will be issued to pre-qualified parties according to their pre-qualification of particular location.

<b>Sr. No.</b>	<b>Plant Location</b>	<b>Capacity, KWp</b>	<b>Bidder intent for prequalification, (Yes or No)</b>
1.	NFL, Nangal, Punjab	1735	
2.	NFL, Bathinda, Punjab	600	
3.	NFL, Vijaipur, Madhya Pradesh	1220	