

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of work	PROVN OF DG SET FOR CONF AND OPS ROOM FOR JWC UNDER JTN, PROVN OF 52 x SOLAR LIGHT AND ALLIED WORKS AND PROVN OF DG SET AT RED HORNS AUDITORIUM (RHA) AT UMROI MIL STN UNDER GE UMROI																					
2.	Estimated Cost	Rs 45.00 Lakhs (At par Market)																					
3.	Period of completion	180 Days																					
4.	Cost of tender documents	Rs 500/- in the shape of DD/Bankers cheque from any schedule Bank in favour of GE Umroi and payable at Umroi.																					
5.	Website/portal address	www.defproc.gov.in and www.mes.gov.in																					
6.	Type of contract	The tender shall be based on IAFW-2249 and IAFW-1779-A with Schedule 'A' list of items of works to be priced by the tenderers electronically in BOQ.																					
7.	Information & Details:	Refer critical dates on http://defproc.gov.in and www.mes.gov.in																					
	(a) Bid download/sale start date																						
	(b) Bid submission start date																						
	(c) Bid submission end date																						
	(d) Date of bid opening																						
8.	Eligibility Criteria																						
	(A) For MES enlisted contractors	All contractors enlisted with MES in Class 'D' and above and category b(i) subject to the remarks wrt performance in respect of Wks in hand reflected in Workload return (WLR) circulated by competent engineer authority. Refer Notes below.																					
	(B) For contractors not enlisted with MES	<p>(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors & category b(i) i.e with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, no recovery outstanding in any Govt Department, Police verification, etc. as per enlistment criteria given in Para 1.4 and 1.5 of Section 1 Part of I of MES Manual Contracts-2020 as available in all MES Formations.</p> <p>(b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/notarised of proprietor/each partner/each Director.</p> <p>(c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.</p> <p>(d) Details of works completed and under progress in MES be submitted in the following format:-</p> <table border="1"> <thead> <tr> <th>Srl No</th><th>CA No & Name of Work</th><th>Value of CA</th><th>Date of commencement</th><th>Date of completion</th><th>Extended Date of Completion</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>(e) Un-enlisted Contractor who have secured two works in MES should get themselves registered in the appropriate designated Class with any Registering Authority, else the firm will not be eligible for participation in the tender unless until the firm is enlisted with the MES".</p>				Srl No	CA No & Name of Work	Value of CA	Date of commencement	Date of completion	Extended Date of Completion												
Srl No	CA No & Name of Work	Value of CA	Date of commencement	Date of completion	Extended Date of Completion																		
	(C) For all Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughter/spouse of proprietor/partner/Director and firm's own employees, Director,																					

APPENDIX 'A' TO NOTICE OF TENDER(E-TENDER)
MILITARY ENGINEER SERVICES(Contd...)

		Project Manager. This shall be subject to certain conditions which will be prescribed in the Notice of Tender forming part of the tender documents.
9.	Tender issuing and Accepting Officer	GE Umroi , Umroi Mil Stn, Barapani, Shillong- 793103 Email- pshlgsez4-mes@nic.in
10.	Executing agency	GE Umroi
11.	Earnest Money	Rs. 90,000.00 in form of DD/Banker's cheque from any Schedule/Nationalized bank GE Umroi payable at Umroi.

NOTES:

1. After opening of Cover 1, If the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are less than 7(seven), applications in respect of contractors one class or two classes (in case of remote and difficult areas to be decided as per list circulated by CE command/ADG) below the eligible class shall also be considered subject to fulfilment of other eligibility criteria given in the NIT. Therefore, MES contractor's one class below (two classes below in case of remote and difficult areas) may also bid for this tender.

However, contractors of one/two classes below the eligible class shall not be considered in case their present residual work in hand is more than **FIVE TIMES** their present tendering limit. Such bidders shall upload in their Cover-1 bid details of works in hand showing names of work, names of Accepting Officers, Contract amounts, dates of commencement and completion (stipulated) and progress as on bid submission date. These details shall be verified by the Tender Issuing Authority from concerned formations in case bids of such contractors are considered for evaluation.

2. In case after opening of Cover 1, the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT, are 7 (seven) or more, applications of only those one class below the eligible class bidders shall be considered, who have previously completed similar works satisfactorily and are meeting the criteria of up gradation in respect of past experience of completed works (individual work experience and/or average annual turnover as applicable) and financial soundness (solvency/financial soundness and working capital) as per details in Manual on Contracts. Therefore such contractors shall upload the requisite information/documents in the Cover-1.

3. Un-enlisted contractor shall be considered provided he meets the criteria. Foreign firms shall not be eligible for this tender. However Indian Firms having foreign national / Indian nationals staying abroad / Indian national having taken foreign citizenship, as director(s) shall be considered subject to security clearance from the concerned authorities.

4. Contractors enlisted with MES will upload following documents for checking eligibility: -

- (a) Application for tender on firm's letterhead.
- (b) Enlistment letter issued by the registering Authority duly renewed for the cycle period in vogue.
- (c) Scanned copy of DD/Bankers cheque towards cost of tender and EMD instruments in case SSD bond is not signed at the time of registration.
- (d) Scanned copy of Employees provident fund number.
- (e) Scanned copy of GST registration number.

(Contractor not in possession of EPF No & GST Regn. No. shall be disqualified in „T“Bid evaluation and his finance bid shall not be opened.)

5. Contractors not enlisted with MES will be required to upload following documents in Cover 1 for checking eligibility:-

- (a) Application for tender on firm's letterhead.
- (b) Scanned copy of DD/Bankers cheque toward cost of tender and Earnest Money Deposit (EMD) instrument.
- (c) Copy of Police verification Report/ Police Clearance Certificate / character certificate from the police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/ each partner/ each director.
- (d) All documents required for enlistment in MES for the class mentioned in para 8(b) above as per para 1.5 of section 1 of MES Manual of contracts – 2020.
- (e) Details of works being executed in MES, if any.
- (f) Scanned copy of EPF registration certificate issued by EPFO.

APPENDIX 'A' TO NOTICE OF TENDER(E-TENDER)
MILITARY ENGINEER SERVICES(Contd...)

(g) GST Registration Number.

6. Tenders not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) in Cover 1 shall not be considered for validation of "T" bid and their Financial Bids will not be opened.

7. Contractors should ensure that their original physical DDs and Earnest Money Deposit (EMD) instruments (as applicable) reach the office of Accepting Officer within 05 days of bid submission end date failing which following action shall be taken :-

(a) In case of tenders from an enlisted contractor of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender have been uploaded in Cover 1 but physical copies are not received within the stipulated period, their financial bids (Cover 2) will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the tenderer with ulterior motives and such tenderer shall be banned from bidding for a period of six months commencing from the date of opening of Financial Bid (Cover 2).

(b) In case of tenders from unenlisted contractor, where scanned copies of requisite DD/Bankers Cheque towards cost of tender have been uploaded in Cover 1 but physical copies are not received within the stipulated period, their financial bids (Cover 2) will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of financial bid (Cover 2).

(c) In case of tenders from enlisted and unenlisted contractors, where scanned copies of instruments for Earnest Money Deposit (as applicable) have been uploaded in Cover 1 but the same are not received in physical form within stipulated period, such tenders shall not qualify for opening of financial bid (Cover 2).

8. Contractor will not be allowed to execute the work by subletting or **through power of attorney to a third party/another firm on his behalf**. However a contractor can execute the work through power of attorney to sons/daughters/spouse of Proprietor/Partner/Director and firm's own employees, director, project manager **provided they are not having a separate enlisted firm in MES in their name as Proprietor/Partner/Director**.

9. After opening of Cover 1 and during its technical evaluation, in case any deficiency is noticed in the documents required to be uploaded by the tenders as per NIT, a communication in the form of **e-mail/SMS/Speed Post etc** shall be sent to the contractor to rectify the deficiency within a period of seven days from date of communication failing which their financial bid (Cover 2) shall not be opened and contractor shall not have any claim on the same.

10. Invitation for e-tender does not constitute any guarantee for validation of Technical bid and subsequent opening of financial bid of any applicant/bidder merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the Technical bid and not to open the financial bid of eligibility of the firm as per criteria given in this Appendix. Tenderer/bidder will be informed regarding non-validation of his Technical bid assigning reasons therefore through tender evaluation report which shall be uploaded on the website. Such tenderer, if desires, may appeal to the next higher Engineer authority i.e **HQ CWE Shillong** on e-mail shlgsez3-mes@nic.in with copy to the Accepting Officer before the scheduled date of opening of Cover 2, NHEA shall decide the matter within a period of seven working day from the date of receipt of appeal. The decision of the NHEA shall be final and binding. The tenderer/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.

11. In case an unenlisted contractor is already executing works in MES, he shall not be considered eligible for the subject tender if the total value of such works is more than twice the tendering limit of the MES Class of contractor for which it is eligible. For this purpose, details of the works being executed by such a contractor shall be uploaded in the Cover-1 of the bid and shall be checked/verified by the Accepting Officer.

12. In case the BOQ is revised through the corrigendum and the bidder has failed to quote on revised BOQ (ie he has quoted on pre revised BOQ), such bid shall be treated as willful negligence by the bidder and his quotation shall be considered non-bonafide. In such cases the lowest tender shall be determined from amongst the valid/bonafide bids only. Accepting Officer may decide whether to re-render or consider the lowest bonafide tender for acceptance.

13. Revoking the offer or revising the rates upward or offering voluntary reduction by the lowest tenderer after bid submission end date shall be considered as a willful default. For this default a penalty of an amount equal to Earnest Money shall be levied. In case of an unenlisted tenderer, Earnest Money deposited by him

APPENDIX 'A' TO NOTICE OF TENDER(E-TENDER)
MILITARY ENGINEER SERVICES(Contd...)

shall be forfeited. In case of MES enlisted tenderer having deposited the Standing Security Bond, an amount equal to the earnest money stipulated in the NIT, shall be notified to the tenderer for depositing through MRO and consideration of such tenderer in tender evaluation for future works shall remain suspended till the aforementioned amount is deposited in the Government Treasury. No other disciplinary/administrative action shall be taken against such tenderers. In such a situation, the next lowest offer shall not be considered for acceptance. Instead, retendering shall be resorted to in a transparent and fair manner and the defaulting tenderer and his related firm if any, shall not be eligible for this tender in second call or subsequent calls.

13(A) Irrespective of whatever is mentioned in condition 19.3 of IAFW 2249 with regard to suspension of tenders on account of non-submission of Performance Security, issue of tenders to such tenderers shall remain suspended for a period of six months from the date of cancellation of contract under condition 19.3 of IAFW 2249 in case of un-enlisted Contractors. In case of MES enlisted contractor, issue of tenders shall remain suspended till deposit of EMD or six months from date of cancellation whichever is later.

14. Tender to related firms shall not be issued simultaneously. Firms shall be termed as related if Proprietor/one or more Partners/Directors are common. Decision of Accepting Officer on issue/deny the tender to any one of the related firms shall be final and binding.

15. **On acceptance of the tender, the Contractor is required to deposit Performance Security for an amount equivalent to 5% of the contract sum in the form of FDR or BGB in favour of the Accepting Officer from any of the Nationalized/Scheduled Indian bank within 28 days of receipt of letter of Acceptance as per condition 19 of IAFW- 2249.**

Signature of Contractor

AGE (Contracts)
For Accepting Officer

File No. 8922/ /E8

Military Engineer Services
GE Umroi
Umroi Military Station
PO : Barapani,
Shillong-793 103

Date: May 2025