



Indian Institute of Integrative Medicine

(Formerly known as Regional Research Laboratory)

Canal Road, Jammu-180001 (J&K) India-180001

Tele phone:- 0191-2585007-11 Telefax :0191-2585032

Web site: <http://www.iiim.res.in>

E-mail: purchase@iiim.ac.in dilip.spo@iiim.res.in

TENDER NO: 06(12)/2025-P Date 22.08.2025

OPEN TENDER DOCUMENT

**FOR THE SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF PASSIVE SOLAR POLYCARBONATE GREEN HOUSE
AT PALAM FARM CHUCHOT YOKMA LEH ON A TURNKEY BASIS**

INVITATION FOR BIDS / NIT

1. Director, CSIR- Indian Institute of Integrative Medicine, Canal Road Jammu-180001, invites E- bids from manufacturers, their authorized distributors and Indian Agent of Foreign principals, if any, for purchase of items listed below. Bids are to be submitted electronically only on **NIC portal/ etenders.gov.in**

Sl.No.	Tender No.	Description of items	Quantity	Single/Double bid	Bid Security (EMD) (in Indian Rupees)
1.	06(12)/2025-P Dated 22.08.2025	Supply, Installation, Testing and Commissioning of "Passive Solar Polycarbonate Green House" at CSIR-IIIM, Palam Farm, Chuchot Yokma, Leh, UT- Ladakh on a turnkey basis Warranty: 06 Months (Required Technical Specifications are mentioned at Chapter 4) (Prices to be quoted for FDR SITE only)	Q1 No..	Double Bid	Rs.30,000.00 (in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque or as per the T&Cs of Gem bid.)

2. Interested Bidders may obtain further information from the office of the Stores and Purchase Officer, Canal Road Jammu -180001

3. Each complete set of bidding document may be purchased by any interested bidder on submission of a written application to the above office and upon payment of a non-refundable and non-transferable fee of ₹500/- in the form of a Demand Draft in favour of The Director, CSIR- Indian Institute of Integrative Medicine, Canal Road Jammu-180001 payable at Jammu during office hours on all working days up to **05.09.2025** either in person or by post. Alternatively, the bidding documents can be downloaded directly from our website <http://www.iiim.res.in> free of cost. The bids must be uploaded on or before **05.09.2025 (Date)** up to **06:00.PM** hours (IST) and shall be opened on **06.09.2025 (Date) at 06:00 PM** hours. (IST)

4. A Pre-bid Conference will be held on _____ (Date) at _____ Hours (IST) in CSIR- Indian Institute of Integrative Medicine, Canal Road Jammu-180001. All prospective bidders are requested to kindly submit their queries, if any to the address indicated above so as to reach the office Stores and Purchase Officer, CSIR- Indian Institute of Integrative Medicine, Canal Road Jammu-180001 latest by **27.09.2025**.

05. Bid security in the form of Demand draft or Bank Guarantee only, as specified above and must be delivered to the above office at the date and time indicated above.—In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time. Bids other than electronic mode will not be accepted.

5. Eligibility for participation:-

- (i) Indigenous manufacturers and their authorized dealers are eligible and they will be considered as Local Supplier Class-I/II for price preferences as per GOI Notification vide OM bearing No. P- 45021/2/2017-PP(BE-II) dated 04th June, 2020 and again on 16th September 2020 issued by Department of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce & Industry, Govt. of India or by the competent Ministries/Departments in pursuance of this order. Class I Local Supplier will be categorized as per OM bearing no. F.1/4/2021-PPD dated 18/05/2023 issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Govt. of India as follows:-

"Class-I Local Supplier", under PPP-MII Order, participating in any government tender, may or may not be MSEs as defined under the MSME Act. Similarly, MSEs participating in any government tender may or may not be Class – I Local Suppliers. Suppliers may be categorised in following four broad categories for consideration or applicability of purchase preference in case the cost of procurement is up to Rs. 50.00 lakhs.

Category	Terminology
Supplier is both MSE & Class I Local Supplier.	"MSE Class – I Local Supplier".
Supplier is MSE but not Class – I Local Supplier.	"MSE but non-Class I Local Supplier".
Supplier is not MSE but is Class – I Local Supplier.	"Non-MSE but Class – I Local Supplier.
Supplier is neither MSE nor Class – I Local.	"Non-MSE non-Class – I Local Supplier.

Minimum Local Content: The 'local content' requirement to categorize a supplier as Class I local supplier is minimum 50%. For 'Class II local supplier', the 'local content' requirement is minimum 20%.

Class I local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content and provide self-certification that the item offered meets the local content requirement for Class I local supplier/Class II local supplier, as the case may be. They shall also give details of the location(s) at which the local value addition is made.---Format as Annexure S is to be submitted byall the bidders.

"Class-II local supplier" means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content of 20% as prescribed for 'Class-II local supplier' but less than that prescribed for 'Class-I local supplier' in DIPP OM No. P-45021/2/2017-PP (BE-II) dated 16 September 2020 or by the competent Ministries/Departments in pursuance of this order.

(ii) In pursuant of the clarification vide GOI Notification vide OM bearing No. P-45021/102/2019-PP (BE-II) (E-29930) dated 26.11.2020 issued by Public Procurement Section, Department of Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, GOI that **bidders offering imported products will fall under the category of Non-Local Suppliers** and they can't claim themselves as Class-I local supplier/Class-II local supplier by claiming profit, warehousing, marketing, logistic, freight etc. as local value addition.

(iii) In pursuant of the OM bearing No. F.N. 6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Div., Department of Expenditure, Ministry Of Finance, Govt. of India the manufacturer/supplier are not eligible for participation if they are from such country which shares the land border with India. Offered items manufactured in such countries will not be considered.

6. The Director, CSIR- Indian Institute of Integrative Medicine, Canal Road Jammu-180001 reserves the right to accept or reject any bids or accept all tenders either in part or in full or to split the order, or to annul the bidding process without assigning any reason.

sd/-
Stores & Purchase Officer

INDEX

Chapter	Content
1	Instructions to Bidders
2	Conditions of Contract
3	Schedule of Requirement
4	Specifications and Allied Technical Details
5	Price Schedule Forms
6	Qualification Requirements
7	Contract Form
8	Other Forms

CRITICAL DATE SHEET

Sl. No.	Stage	Date & Time
1.	Publish Date & Time	22.08.2025 6:00PM
2.	Sale/document Download Start Date & Time	22.08.2025 6:00PM
3.	Last Date & time for receipt of queries	_____
4.	Pre-bid Conference, if any	_____
5.	Bid Submission Start Date & time	22.08.2025 6:00PM
6.	Bid Submission End Date & Time	05.09.2025 06:00 PM
7.	Bid Opening Date & Time	06.09.2025 06:00 PM

INSTRUCTIONS TO BIDDERS

Table of Contents

Sl. No.	Contents
A.	Introduction
1.1	Eligible Bidders
1.2	Cost of Bidding
1.3	Code of Integrity for Public Procurement
B.	The Bidding Documents
1.4	Cost of tender Documents
1.5	Content of tender Documents
1.6	Clarification of tender documents
1.7	Amendment of tender Documents
C.	Preparation of Bids
1.8	Language of Bid
1.9	Purchase Preference Policies
1.10	Documents Comprising the Bid
1.11	Bid form and price schedule
1.12	Bid Prices
1.13	Bid Currencies
1.14	Documents Establishing Bidder's Eligibility and Qualifications
1.15	Documents Establishing Goods' Eligibility And Conformity to
	Bidding Documents
1.16	Bid Security
1.17	Period of Validity of Bids
1.18	Format and Signing of Bid
D.	Submission and Sealing Bids
1.19	Submission, Sealing and Marking of Bids
1.20	Deadline for Submission of Bids
1.21	Late Bids

1.22	Withdrawal, substitution and Modification of Bids
E.	Opening and Evaluation of Bids
1.23	Opening of Bids by the Purchaser
1.24	Confidentiality
1.25	Clarification of Bids
1.26	Preliminary Examination
1.27	Responsiveness of Bids
1.28	Bidders right to question rejection
1.29	Non-Conformity, Error and Omission
1.30	Examination of Terms & Conditions, Technical Evaluation
1.31	Conversion to Single Currency
1.32	Evaluation and Comparison of bids
1.33	Contacting the Purchaser
1.34	Post qualification
F.	Award of Contract
1.35	Negotiations
1.36	Award Criteria
1.37	Option Clause
1.38	Purchaser's right to vary Quantities at Time of Award
1.39	Purchaser's right to accept any Bid and to reject any or all Bids
1.40	Notification of Award
1.41	Signing of Contract
1.42	Order Acceptance
1.43	Performance Security
1.44	Pre-bid Conference
1	

1.1. Eligible Bidders

1.1.1 This Invitation for Bids is open to all suppliers subject to para 06 of the invitation for bids/NIT. *As per "MAKE IN INDIA" policy of GOI Only Class-I local supplier will be eligible to participate in tender if there is sufficient local capacity and local competition. Ministry of Finance, Department of Expenditure, Public Procurement Division Order No. F.No. 6/18/2019-PPD Dated 23rd July on "Restrictions under Rule 144(xi) of the General Financial Rules (GFRs) – Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) of works (including turnkey projects) only if the bidder is registered with the Competent Authority specified in Annex I of the above said order.*

1.1.2 A supplier or bidder shall be considered to be from a country if (i) the entity is incorporated in that country, or ii) a majority of its shareholding or effective control of the entity is exercised from that country; or (iii) more than 50% of the value of the item being supplied has been added in that country. Indian suppliers shall mean those entities which meet any of these tests with respect to India.

1.1.3 MSEs would be treated as owned by Scheduled Caste/Schedule Tribe enterprises as under:

- (a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
- (b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% (fifty one percent) shares in the unit.
- (c) In case of Private Limited Companies, at least 51% (fifty one percent) share shall be held by SC/ST promoters.

1.1.4 MSEs owned by women shall also be determined as per the above analogy/criteria.

1.1.5 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids.

1.1.6 Bids from Joint Ventures, Consortium or Associations so long as they are formed and registered prior to the bid submission date.

1.1.7 The bidders who have been temporarily suspended or removed from the list of registered suppliers by the purchaser or banned from Ministry/country wide procurement shall be ineligible for participation in the bidding process.

1.2 Cost of Bidding

1.2.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

1.3 Code of Integrity

1.3.1 The bidders/suppliers should sign a declaration about abiding by the Code of Integrity for Public Procurement in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.

1.3.2 **Code of integrity for Public Procurement:** The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- i) **"corrupt practice":** making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- ii) **"Fraudulent practice":** any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- iii) **"anti-competitive practice":** any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;

iv) **"coercive practice"**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

v) **"conflict of interest"**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and

vi) **"Obstructive practice"**: materially impede the purchaser's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser's Entity's rights of audit or access to information;

1.3.3 Obligations for Proactive disclosures

i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and

ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;

iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser.

1.3.4 Punitive Provisions

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in completing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

i) **If his bids are under consideration in any procurement:**

- a) Forfeiture or encashment of bid security;
- b) Calling off of any pre-contract negotiations; and
- c) Rejection and exclusion of the bidder from the procurement process.

ii) **If a contract has already been awarded**

- a) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
- b) Forfeiture or encashment of any other security or bond relating to the procurement;
- c) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing
- d) rate.

iii) **Provisions in addition to above:**

- a) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
- b) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
- c) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

8. The Bidding Documents

1.4 Cost of Tender Documents

- 1.4.1 Interested eligible bidders may purchase the bidding documents on payment of the cost of bidding documents as indicated in the invitation forbids/NIT or alternatively, the bidding documents can be downloaded from our Website as indicated in the Invitation for Bids/NIT free of cost.

1.5 Content of Tender Documents

- 1.5.1 The goods required, bidding procedures and contract terms are prescribed in the bidding documents which should be read in conjunction. The bidding documents, apart from the invitation for bids and Critical Date Sheet have been divided into **8** Chapters as under:

Chapter 1:	Instructions to Bidder (ITB)
Chapter 2:	General Conditions of Contract (GCC) and Special Condition of Contract (SCC)
Chapter 3:	Schedule of Requirements
Chapter 4:	Specifications and Allied Technical Details
Chapter 5:	Price Schedule Forms
Chapter 6:	Qualification requirements
Chapter 7:	Contract Form
Chapter 8:	Other Standard Forms comprising:
	(1) Bidder Information Form
	(2) Manufacturer's Authorization Form (MAF);
	(3) Bid Security Form
	(4) Bid Securing declaration
	(5) Performance Statement form
	(6) Deviation Statement Form;
	(7) Service Support details;
	(8) Bid form
	(9) Performance Security Form;
	(10) Acceptance Certificate Form
	(11) Format of letter of authority for participating in bid opening
	(12) Format for declaration by the bidder for code of integrity and Conflict of interest.
	(13) Certificate for sharing land of Border. (Annexure 5D)
	(14) Vendor Class. (Annexure 5P)

- 1.5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

1.6 Clarification of tender documents

- 1.6.1 A prospective Bidder requiring any clarification of the Bidding Documents shall contact the Purchaser in writing at the Purchaser's address specified in the Special Conditions of Contract (SCC), latest by the date specified in the critical date sheet. No request for clarification or query shall normally be entertained after the deadline/pre-bid conference if any. Should the Purchaser deem it necessary to amend the Tender Documents as a result of a clarification, it shall do so following the procedure under Clause relating to amendment of Tender Documents and Clause relating to Deadline for Submission of Bids.

The queries, clarifications and amendments issued would also be hosted on the website of the Purchaser for the benefit of the other prospective bidders and also shall be sent to all bidders who have purchased the tender documents.

1.7 Amendment of Tender Documents

- 1.7.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by amendment. The same would also be hosted on the website of the Purchaser and all prospective bidders are expected to surf the website before submitting their bids to take cognizance of the amendments. However, the copies of the amendments would be sent by registered post/speed post/courier/e-mail to all the bidders who have purchased the tender documents.
- 1.7.2 In order to allow prospective bidders' reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids and host the changes on the website of the Purchaser.

C. PREPARATION OF BIDS

1.8. Language of Bid

- 1.8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser shall be written in English language only.
- 1.8.2 The Supplier shall bear all costs of translation, if any, to the English language and bear all risks of the accuracy of such translation, for documents provided by the Supplier.

1.9 Purchase Preference Policies

- 1.9.1 The purchaser intends to give product reservation/purchase preference/price preference in line with current Govt. of India procurement policies to help inclusive national economic growth by providing long term support to Small and Medium enterprises (SMEs) and disadvantaged sections of the society and to address environmental concerns along with preferential market access in govt. procurements.
- 1.9.2 For the above purpose, local supplier means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed in DIPP Order No.P-45021/2/2017-PP (BE-II) dated 28th May, 2018 or by the competent Ministries/Departments in pursuance of this order and local content means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

1.10.1 Documents comprising the bid

The bid prepared by the Bidder shall include documents as under:

A. Technical bid

- (a) Bidder Information Form;
- (b) Declaration abiding by the Code of Integrity and no conflict of interest for public procurement;
- (c) Bid security as specified in the Invitation to Bids;
- (d) Service support details form;
- (e) Deviation Statement Form;
- (f) Performance Statement Form;
- (g) Manufacturer's Authorization Form along with a certified copy of the Agency Agreement between the bidders and the Indian Agent;
- (h) Documentary evidence establishing that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
- (i) Documents establishing goods eligibility and conformity to bidding documents; indicating the Indian Customs Tariff Number (ICT & HSN No.).
- (j) Schedule of requirements.

- (k) Self certification that the item offered meets the minimum local content of 50% giving details of the location(s) at which the local value addition is made in case the bidder wishes to avail the benefits under the make in India policy, if applicable.
 - (l) In cases of procurement for a value in excess of ₹ 10 crores, the local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content to avail the benefits under the make in India policy, if applicable.
 - (m) Documentary evidence about the status of the bidder i.e. whether MSE or not, owned by SC/ST or not and whether the MSE is owned by a women entrepreneur or not.
 - (n) Certificate for sharing land of Border. **(Annexure 50)**
 - (o) Vendor Class. **(Annexure 5P)**
- B Price bid**
- (i) Bid form;
 - (ii) Applicable Price Schedule Form;

1.11. Bid form and price schedule

- 1.11.1 The bidder shall complete the Bid Form and the appropriate price schedule form furnished in the bidding documents. These forms must be completed without any alterations to its format and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. The Bid Form and the appropriate Price Schedule form shall be submitted in accordance with Clause 1.18.3 of the bidding documents.

1.12. Bid Prices

- 1.12.1 The Bidder shall indicate on the appropriate price schedule form, the unit prices and total bid prices of the goods it proposes to supply under the contract.

- 1.12.2 Prices indicated on the price-schedule form shall be entered separately in the following manner:

(a) For Goods manufactured within India

- (i) The price of the goods quoted Ex-works including taxes already paid.
- (ii) GST and other taxes, if any which will be payable on the goods if the contract is awarded.
- (iii) The charges for inland transportation, insurance and other local services required for delivering the goods at the desired destination as specified in the price schedule form.
- (iii) Wherever applicable, the cost towards the installation, commissioning, spares, extended warranty, AMC/CMC, site preparation and training including any incidental services, if any.

(b) ~~For Goods manufactured abroad~~

- (i) ~~The price of the goods, quoted on FCA (named place of delivery abroad) or FOB (named port of shipment), as specified in the price schedule form.~~
- (ii) ~~The charges for insurance and transportation of the goods to the port / place of destination both by Air/Sea.~~